

Mountains Recreation & Conservation Authority

SPECIAL EVENT PERMIT APPLICATION - WEDDING

Exhibit A

Information

Bridal Party names: _____

Contact person name & address: _____

City: _____ State _____ Zip _____

(Phone) _____ (Cell) _____ (E-mail) _____

Wedding Planner/Coordinator (if applicable): _____

(Phone) _____ (Cell) _____ (E-mail) _____

Dates Requested: _____ Set-up Time: _____ Breakdown Time: _____

Total # Hours Requested: _____ Guest Arrival Time: _____ Guest Departure Time: _____

Total Number in Group: _____ # of Adults: _____ Minors: _____ Estimated # of Cars: _____

Area Requested

Requested Park _____

Requested Area: _____

Type of Activity

Please check one:

☐ Ceremony & Reception

☐ Ceremony only

☐ Reception only

If other, please describe _____

Describe Activities with equipment (include proposals, presentations or other separate attachments if necessary):

Additional Amenities

- ☐ Entertainment
- ☐ Amplified Sound/Stage
- ☐ Outdoor Dance Floor
- ☐ Animals (ULV only)
- ☐ Alcohol
- ☐ Food

- ☐ Tents
- ☐ Tables
- ☐ Chairs
- ☐ Valet/Transport Shuttles
- ☐ Film Crew
- ☐ Portable Restrooms

- ☐ Caterers
- ☐ Exhibitors
- ☐ Concessions
- ☐ Game Booths
- ☐ Photo Booth
- ☐ Carnival Rides

ACKNOWLEDGMENT

Reservations are not binding until a special-use permit is issued. The issuance of a permit requires the submittal and acceptance of a complete application, payment of all applicable deposit(s), fees and compliance with the conditions stated in the Special Event Guidelines (exhibit C).

I hereby agree that I have read and understood all policies of this park and will abide by them.

Printed Name: _____

Signature: _____ Date: _____