



MOUNTAINS RECREATION & CONSERVATION AUTHORITY

Fire Head Quarters
1670 Las Virgenes Canyon Road
Calabasas Ca 91302

ADDENDUM #1 issued: February 27th, 2026

2026 MRCA ANNUAL REQUEST FOR BIDS FOR VEGETATION MANAGEMENT SERVICES

King Gillette Ranch 26800 Mulholland Hwy, Calabasas CA,91302

To: ALL PROSPECTIVE BIDDERS

This addendum forms a part of the contract documents and modifies the bidding documents dated March 2nd, 2026. Bidder MUST acknowledge receipt of the Addendum by signing the Bid Submission Form, On page 8 of bid package. **Please write "Reviewed Addendum #1" and then place initials next to it. Failure to do so may result in the bid being deemed non-responsive.**

The Addendum consists of (6 pages)

QUESTIONS FROM BIDDERS & RESPONSES

Q 1: Based on the information provided, can you please confirm the official bid due date?

A 1: March 2, 2026 at 2:00 PM – Sealed bids submission due

Q 2: For verification of the tree license, do you accept certificates of tree training, or would a copy of the contractor's license with full details from the State License Board be sufficient?

A 2: Training certificates from arborist programs (e.g., ISA Certified Arborist or similar) do not replace a state contractor license required by law for contracting tree service work in California. These certificates demonstrate education or competence, but they do not authorize contracting services. The C-49 license is required for tree service work (pruning, removal, stump grinding, etc.)

Q 3: Do you require Contractor Statistical Information as part of the submission? If so, could you please advise where we can locate the appropriate form?

A 3: Yes, Contractor Statistical Information is required; however, it is only needed if the contractor is selected for award. If awarded, MRCA will provide the appropriate statistical information form prior to issuing the Notice to Proceed.

If the awarded contractor has previously completed and submitted a Contractor Statistical Information form to MRCA, the form already on file will be accepted and no additional submission will be required.

Q 4: Could you please confirm where invoices and photos for completed projects should be submitted?



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A 4: EXPERIENCE WITH STANDARD (PHOTO DOCUMENTATION/INVOICING)

Proposers must demonstrate familiarity with vegetation management photo documentation

and reporting standards. Contractors shall be required to comply with the following documentation protocols for all work performed.

6.1 Photographic Documentation

• Contractor shall provide time-stamped digital photographs that clearly document project conditions:

- Before commencement of work
- During active work operations
- After completion of work
- **Photo documentation must be submitted with invoice**

The requirements for invoice and photo submission are outlined on page 4 of 17 of the RFP under Experience with Standard (Photo Documentation/Invoicing).

This section describes the contractor's responsibilities after award, if awarded. (You will then submit invoice and photos to the assigned project manager).

For all work performed, each invoice must be submitted with one (1) complete set of time stamped Before, During, and After photographs per parcel. Photos must be taken using the "Timestamp Camera" app to include time, location, and GPS coordinates.

Each parcel's photo set must be formatted onto one (1) page and clearly labeled with the phase (Before/During/After), date, property name, parcel number, and contractor's name. Invoices and photo documentation must be submitted together.

Q 5: For the listed vegetation management parcels, can MRCA please clarify the desired final treatment condition for fuel modification work? Is the goal complete removal of all brush and tall grasses within the treatment area (including cutting, chipping or mastication of vegetation and either hauling material offsite or leaving masticated material in place), or selective thinning/height reduction that maintains some vegetative cover while reducing fire risk?

A 5: The intent of the fuel modification work is limited to the removal of cured fine fuels (annual grasses only). Contractors are expected to follow the clear line of demarcation established by prior years' maintenance. Work shall consist of grass clearing only, using handheld equipment such as weed trimmers/string trimmers. The treatment area extends 200 feet from structures. No mastication, grazing, discing, use of heavy equipment of any kind or rx burns will be permitted under this contract.

Q 6: In brush- and shrub-dominated areas, is the desired outcome near-complete removal of shrubs and small trees (cut to low stubble or bare ground with all material



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chipped, masticated and/or removed), or a selective fuel modification prescription (e.g., retaining some shrubs with specified spacing/height to balance erosion, habitat, and fire behavior)?

A 6: Please refer to A5.

Q 7: Does MRCA have standards or guidelines for maximum residual vegetation height (for grasses or brush) or maximum percent cover after treatment that contractors should use when determining the level of treatment required?

A7: Grass shall be cut to 3 inches in height or less.

Q8: Are contractors expected to follow any specific fuel modification standards (e.g., Los Angeles County Fire Department fuel modification zone standards or internal MRCA guidelines)? If so, can those standards be shared?

A8: Grass shall be cut to 3 inches in height or less.

Q 9: Do the acreages shown in the Schedule of Bid Items represent total parcel acreage or estimated treatable acreage for this season? Should bidders assume that all listed acreage requires treatment?

A9: Treated acres only.

Q 10: The RFB states that all project-related debris must be hauled away offsite. Can MRCA clarify whether any on-site chipping, mastication and broadcast of fine material is acceptable in open space areas, or whether bidders should assume all cut material (including chips) must be removed from each site?

A 10: Since it is grass only this year, no cut materials will need to be hauled away. No chipping, mastication and broadcast of fine material is permitted under this contract.

Q11: Are there known environmental or biological constraints (e.g., sensitive habitat, nesting restrictions, riparian setbacks) on any of the listed parcels that would affect treatment methods or timing?

A 11: No environmental or biological constraints will affect listed parcels.

Q 12 Are there known access constraints or equipment limitations on specific parcels (e.g., foot-only access, locked gates, narrow fire roads, slope limitations) that bidders should consider?



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A 12: Most parcels listed are foot-only, narrow roads, one way in one way out. Each bidder will be presumed to have inspected each parcel listed.

Q 13: How will MRCA determine that work is complete and acceptable on each parcel? Will there be pre- and post-work inspections, and are there objective criteria that will be used to evaluate completion?

A 13: Contractors Responsibility: Each invoice submitted must be accompanied by one (1) set of Before, During, and After photographs, per parcel, in order to track and document the project's progress. Contractors must label and organize photographs using the "timestamp camera" app which will add time, location and GPS coordinate watermarks to photos captured. Each parcel set of before, during and after pictures must be formatted to one page, and labeled with Before, date, property name, parcel number and contractor's name; During, date, property name, parcel number, Contractor's name; After, date, Property name, parcel number, Contractor's name.

Additionally, the Project Manager must inspect and approve the completed clearance to confirm compliance with project requirements before the contractor's invoice and required photo documentation will be processed for payment.

Q 14: If actual field conditions differ materially from what was reasonably observable during site visits (e.g., vegetation density or treatable acreage), what is the preferred process for addressing scope or price adjustments?

A 14: Bidders are responsible for thoroughly inspecting site conditions prior to submitting a bid. By submitting a bid proposal, the bidder acknowledges that they have reviewed and accepted existing field conditions. Accordingly, MRCA will not negotiate scope or price adjustments based on conditions that were reasonably observable during the site visit, and no price adjustments will be granted on that basis.

Q 15: Additionally, as you may be aware, we recently performed vegetation treatment work for Ventura County Fire Department on MRCA-owned land in Los Virgenes Canyon. If anyone in your office is familiar with that project, we would be interested to understand whether the prescribed treatment and desired end state for this RFB is similar to what was implemented in Los Virgenes Canyon. If the intended outcome is either consistent with or different from that project, that guidance would greatly assist us in aligning our bid with MRCA's expectations.

A 15: We are aware of the project which was for strategic fuel breaks not annual weed clearance for defensible space around structures.



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Q 16: Can we submit one cover letter to address both the RFB and the RFP?

A 16: Yes that will be acceptable.

Q 17: On the RFP-On Call: The tree trimming and tree removal portion, there are multiple pricing methods (refer to pages 15 and 16 in the RFP-On Call). For example, items B, C, D asks for cost based on DBH (size of tree). Items E, F, G is on an actual labor (climber, grounds, etc.), equipment, traffic control (if required) basis.

Additionally, because each individual tree will require different applications i.e. raising canopy only, trimming deadwood only, trimming hazardous limbs only, or may require overall trimming depending on MRCA request. One can see that pricing based on strictly DBH (diameter size) can lead to issues or misunderstanding between MRCA and contractors. Please advise.

A 17: Pricing is not required to be strictly based on DBH, nor is this intended to be a one-size-fits-all approach.

The RFP includes multiple pricing structures to account for the varying scope and conditions associated with tree trimming and removal work. Items based on DBH are intended to provide a standardized unit cost for typical tree removal scenarios. The labor, equipment, and traffic control items (e.g., climber, grounds crew, equipment rates) are included to address situations where work scope varies, such as selective trimming (canopy raising, deadwood removal, hazardous limb removal) or other specialized applications.

The RFP includes multiple pricing structures to account for the varying scope and conditions associated with tree trimming and removal work. Items based on DBH are intended to provide a standardized unit cost for typical tree removal scenarios. The labor, equipment, and traffic control items (e.g., climber, grounds crew, equipment rates, traffic control if required) are included to address situations where the scope varies, such as canopy raising, deadwood removal, hazardous limb removal, or other selective trimming applications.

This structure is intended to provide flexibility. Additionally, the intent of this On-Call RFP is to execute one master contract with the successful proposer(s). This allows MRCA to issue individual work requests throughout the year without entering into separate agreements for each project. Specific scopes of work will be issued under the master agreement as needed. If a proposer wishes to propose an alternative pricing structure, they may do so for MRCA's consideration.

Q 18: RFB-Tree Trimming approx. 150 trees-Franklin Canyon: MRCA specs require tree limbs to be raised and remove deadwood and hazardous limbs: Do we raise trees



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six feet from grade? What height if over roadside? Is a hazardous limb a split or broken limb? Or a limb that should be lighten because it grows horizontally and is heavy and overhangs roadway?

A 18: The referenced pine trees are approximately 70 years old and have not been maintained in several years. The primary objective of this work is to address public safety and fire safety concerns.

Work will generally include removal of deadwood and hazardous limbs (including broken, split, hanging, or structurally compromised limbs, commonly referred to as “widow makers”). Hazardous limbs may also include limbs that present a safety risk due to excessive weight, structural weakness, or overhang into roadways or public access areas.

Limbing height will vary depending on site conditions. Some trees may require raising the canopy for ground clearance or roadway clearance, while others may not. Trees encroaching into the roadway may require additional clearance as necessary to ensure safe passage.

Due to the variability in tree condition, bidders are required to inspect the site and trees prior to submitting a bid.

Q 19: Looks like there was an error on the Laurel Mulholland Parcels. Can you give us the correct one please.

A 19: Yes, apologies for the error, and thanks for catching... The Laurel Mulholland Parcels are: 5565-003-900; 5565-003-903; 5565-003-904; 5565-003-905.

END OF ADDENDUM NO. 1