



MOUNTAINS RECREATION & CONSERVATION AUTHORITY
Fire Headquarters
1670 Las Virgenes Cyn. Rd.
Calabasas, CA 91302
Phone (818) 880-4752

REQUEST FOR BIDS FUEL MODIFICATION / BRUSH REMOVAL

The Mountains Recreation and Conservation Authority (MRCA), a local public agency exercising joint powers of Santa Monica Mountains Conservancy, the Cornejo Recreation and Park District, and the Rancho Simi Recreation and Park District pursuant to Section 6500, *et seq.* of the Government Code, seeks a Contractor to perform fuel modification activities on certain lands managed by MRCA. Contractor must provide adequate protection to areas adjacent to project limits and use best management practices. At the time of bid submission, and at all times during the term of the contract, the Contractor shall hold a license issued by the State of California, appropriate for this type of work.

SEE ATTACHED LIST OF PROPERTIES

VENDORS SHALL BID EACH PROPERTY INDIVIDUALLY VENDORS ARE NOT REQUIRED TO BID ON ALL PROPERTIES

Bid Terms:

All Requests for Interpretation and questions should be submitted to Leigh Adams Croley at leigh.croley@mrca.ca.gov by 2:00 p.m. on Friday, March 11th, 2022. **The deadline to receive sealed Bids and bid submission forms must be received no later than Friday, March 15th by 2:00 pm.** Bidders must register with MRCA (name and contact information) by this time. Any clarifications to questions will be provided in writing through an addendum and posted to the MRCA website at: <https://mrca.ca.gov/about/bid-on-a-project/>

Bids should be submitted under company letterhead stationery with the information required in this RFB and must include the following:

1. Completed, signed Bid Submission Form and Schedule of Bid Items (3 pages).
2. Proof of insurance
3. Vendor W-9

Bids must be submitted on the prescribed forms. All blank spaces for bid prices must be filled in, in ink, in both figures and words where indicated. Interlineations, alterations and erasures must be initialed by the signer of the bid. The MRCA reserves the right to reject any bid improperly prepared or which does not contain all information required as indicated. In case of discrepancy between the total cost of items listed on the Schedule of Bid Items and the total bid amount total bid, the calculated total cost shall govern.

Scope of work:

Fuel modification shall be performed to the following standards:

- a. Contractor is to provide supervision, labor, materials, and all equipment needed to complete the project.
- b. Daily site cleanup is required to keep job site safe and clean. All project-related debris must be hauled away offsite.
- c. Insofar as possible, the Contractor, in carrying out his work, must employ such methods or means as will not cause any interruption or interference with the work of any other Contractor.
- d. Contractor must inspect Jobsite conditions prior to bidding.
- e. Contractors must abide by all Federal, State, or other laws, orders, rules, regulations, and codes of all authorities, having jurisdiction over construction work in the locality of the project.
- f. Hours of work – Monday thru Friday 7:00 am to 3:30 pm.

Delivery:

Bidders shall indicate on the bid form the proposed completion date for each property. In the event work cannot be completed by this date, the Contractor shall notify MRCA when it becomes aware it cannot meet the schedule and shall indicate the reason for the delay and a projected completion date. MRCA reserves the right to cancel the work at that time without cost to MRCA. In any event, MRCA's obligation to pay does not commence until MRCA accepts the work.

The contractor must agree to commence work on or before a date to be specified in a written "Notice to Proceed" issued by MRCA and to fully complete improvements within the term of the agreement and according to the Schedule of Work. Contractor must agree also to pay liquidated damages as specified in the agreement for each consecutive calendar day thereafter.

Obligation of Bidder:

Each bidder must inform themselves fully of the conditions relating to the construction and labor under which the work will be performed. Failure to do so will not relieve a successful bidder of his obligation to furnish all material and labor necessary to carry out the provisions set forth in his bid. Each bidder will be presumed to have inspected the site, and to have read and to be thoroughly familiar with the plans, specifications, and other contract documents, including all addenda.

The failure and omission of any bidder to receive any form, instrument, or document shall in no way relieve any bidder from any obligation in respect to this bid.

Attached hereto is MRCA's Standard Agreement. At the time of the awarding of the bid, each bidder will be presumed to have read the document and accepted the terms and conditions as specified, including all attached exhibits.

Selection:

Selection will be based primarily on cost, but proposed deviations from the requirements will be noted and taken into consideration. Bids shall be valid for a period of at least 90 days after the bid submission date. MRCA may award contracts to multiple vendors for separate properties.

This request for bids does not authorize any work, nor does it create an obligation of funds. MRCA obligates funds through the issuance of separate documents. Mountains Recreation and Conservation Authority reserves the right to reject any or all bids, waive technicalities, re-advertise, to proceed otherwise when in the best interest of the agency.

Public Works Project:

The provisions of the California Labor Code will be incorporated in and govern this contract. The successful bidder will be required to pay not less than the general prevailing rate of per diem wages as determined by the Department of Industrial Relations, copies of which are on file with the Mountains Recreation and Conservation Authority and will be made available upon request. This project is a public works project, as defined in Labor Code Section 1720, and must be performed in accordance with the requirements of Labor Code sections 1720 to 1815 and Title 8 CCR sections 16000 to 17270, which govern the payment of prevailing wage rates on public works projects.

MRCA has adopted a Labor Compliance Program which states that maintenance contracts under \$15,000 will not be subject to prevailing wages.

No contractor or subcontractor may be listed on a bid proposal for a public works project unless currently registered with the Department of Industrial Relations and qualified to perform public work pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)].

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. The Contractor must post job site notices as prescribed by regulation. The general contractor and subcontractors must furnish electronic certified payroll records directly to the Labor Commissioner (aka Division of Labor Standards Enforcement).

Insurance Requirements:

Contractor shall provide MRCA with proof of all required insurance, outlined below. The Mountains Recreation and Conservation Authority, the Conejo Recreation and Park District, the Rancho Simi Recreation and Park District, the Santa Monica Mountains Conservancy and the State of California, shall each be named as additional insured (collectively, "Additional Insured's") on all policies. As Additional Insured's, all employees,

agents, directors, and officers, of the Additional Insured's are required to be covered by each policy.

A. General Liability. Contractor shall, at all times during the Term of this Agreement, maintain a policy of comprehensive liability insurance covering all Work to be done pursuant to this Agreement and any applicable amendments. The policy shall cover at least one million dollars (\$1,000,000) combined single limit per occurrence and two million dollars (\$2,000,000) in aggregate for bodily injury and property damage. The policy shall not exclude or except from coverage any of the Work required to be performed under this Agreement.

B. Automobile. Contractor shall maintain comprehensive automobile insurance throughout the duration of this Agreement of at least one million dollars (\$1,000,000) per occurrence of bodily injury or property damage. The policy shall include all Contractor-owned, non-owned, and hired vehicles employed by the Contractor in the performance of the Work described herein.

C. Subcontractors. Contractor shall include all subcontractors as insures under the policies required herein, or, shall provide MRCA with certificates and endorsements for each subcontractor. Coverage of subcontractors shall be subject to the requirements outlined herein. Likewise, Contractor shall require all subcontractors to secure the same policies required of Contractor herein. Subcontractors shall name the Contractor, MRCA, and Additional Insures as additional insured parties on said policies.

D. Workers Compensation. Contractor shall, at all times during the Term of this Agreement and completion of Work, maintain appropriate workers compensation insurance as required by California law. By entering into this Agreement, Contractor acknowledges its obligations to all employees under the California Labor Code and represents that it will comply with all requirements therein. As a condition precedent to the effectiveness of this Agreement proof of required coverage will be provided to MRCA by Contractor. In no event will the MRCA or Additional Insurers be responsible for any claims in law or equity due to the failure of the Contractor to comply with the terms of the provisions of this Section or this Agreement.

E. Primary Coverage. Any insurance required of the Contractor herein shall serve as the primary coverage for the MRCA. Any insurance policy maintained by the MRCA shall be in excess of the Contractor's insurance.

F. Notice. Each policy required herein shall contain a clause providing that written notice shall be given to the MRCA pursuant to Section 24 herein, 30 days prior to any termination, cancellation, suspension, or reduction in coverage or limits.

G. Separate Coverage. Contractor's insurance shall apply separately to each insured against whom a claim is made, or suit is filed, except with respect to the limits of insurer's liability.

Rules and Laws in Effect:

Bidder's attention is directed to the following factors in this project:

- a. Competitive bidding is required.
- b. Change orders must be approved.
- c. All Federal, State or other laws, orders, rules and regulations of all authorities having jurisdiction over work in the locality of the project shall apply to the contract throughout, and they will be deemed to be included in the contract the same as though herein written out in full, including compliance with the Civil Rights Acts of 1964 and Executive Order no. 11246.

Bid Protest:

Non-responsive bidders are not entitled to refute the decision of the MRCA. A non-responsible bidder will be given the opportunity to provide written evidence and argument to refute the MRCA's decision.

- a. The bid protestor must submit a bid protest accompanied with written evidence and argument refuting the MRCA's decision by 5:00 p.m. on the fifth calendar day from the date of the Notice of Intent to Award Bid, to the address for bid submittals specified in the Request for Bids. If the bid protestor does not meet this deadline by timely submitting written evidence and argument with the bid protest, the party initially designated to receive the award will be declared as the lowest responsive and responsible bidder and MRCA will immediately award the contract to that party.
- b. In the event of receipt of a timely bid protest accompanied with written evidence and argument, the MRCA Project Manager and a committee appointed by the MRCA will consider the written evidence and argument to determine the merits of the protest and determine which party will be declared the lowest responsive and responsible bidder. The MRCA Project Manager and committee will make such determination within a reasonable time but with not more than seven (7) calendar
- c. days from the date MRCA received such evidence and argument. Thereafter, MRCA will send its Notice of Decision to the bid protestor and award the contract to the lowest responsive and responsible bidder. The right to extend any deadline as set forth in this section is within the sole discretion of the MRCA.

BID SUBMISSION FORM AND SCHEDULE OF BID ITEMSBID FORM FOR: **FUEL MODIFICATION per RFB dated March 15th, 2022**

A PROJECT OF: MOUNTAINS RECREATION AND CONSERVATION AUTHORITY
1670 Las Virgenes Canyon Road
Calabasas, CA 91302

VENDOR INFORMATION

Vendor Name: _____ Check One: ☐ Corporation
☐ Partnership
☐ Sole Proprietor

Contact Person: _____

Address: _____

Phone: _____ Fax: _____

Tax ID: _____ Email: _____

If firm is a sole proprietor or partnership:

Owner(s) of Company _____

DATE SUBMITTED: _____

Total Bid: _____ \$ _____
(words) (figures)

The Schedule of Bid Items must be included. In order for a bid to be responsive, all listed items, unit prices, and requested data must be quoted and correspond to bid amount.

The MRCA reserves the right to reject any and all bids, to accept other than the lowest bid, and to waive any informality in the bids.

The undersigned as bidder declares that he/she has carefully examined the description of the proposed goods, that he/she has examined the Contract Documents (if applicable) and read the accompanying Request for Bids, and hereby proposes and agrees, if the proposal is accepted, to furnish all materials and do all work required to complete the said work in accordance with the said Request for Bids in the time and manner therein prescribed for the price set forth in the following schedule. The bidder is responsible for all quantity take offs and accuracy of those calculations.

The undersigned has checked all words and figures inserted in the bid submittal and understand that the MRCA will make no allowance for any error or omission on the part of the undersigned.

The bidder represents and warrants that they are an equal opportunity employer, and will not discriminate with regard to race, religion, color, national origin and sex in the performance of any contract or order resulting from this bid.

By submission of this bid, the bidder certifies, and in the case of a joint offer, each party thereto certifies as to its own organization, that in connection with this procurement:

- (a) The prices in this bid have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
- (b) Unless otherwise required by law, the prices which have been bid herein have not knowingly been disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening of bids directly or indirectly to any other bidder or competitor; and
- (c) No attempt has been made by the bidder to induce any other person or firm to submit or not to submit a bid for the purpose of restricting competition.

The bidder represents and warrants that they, he, she, or the officers, directors, and/or employees of bidder are not related by blood or marriage to any member of the governing boards of the Santa Monica Mountains Conservancy, the Santa Monica Mountains Conservancy Advisory Committee, the Mountains Recreation and Conservation Authority, or any other joint powers authority for which the Santa Monica Mountains Conservancy is a constituent member, or to any officer, director or staff member of any of the aforesaid public agencies. "Related by blood or marriage" is defined as being a parent, child (including step children), sibling, grandparent, grandchild, aunt, uncle, niece, nephew, spouse, domestic partner, father-in-law, mother-in-law, sister-in-law or brother-in-law. The MRCA reserves the right to immediately cancel any contract entered into if it discovers a breach of this warranty and representation. Bidder shall be liable for all damages sustained by the MRCA as a result of the breach.

I declare under the penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Authorized Signature _____

Name: _____

Title: _____

Executed this _____ day of _____, 2021 at _____, California.

BIDDER NAME: _____
BID SUBMISSION FORM – Fuel Modification 2022

SCHEDULE OF BID ITEMS: FUEL MODIFICATION per RFB dated February 19th 2021

PROPERTY NAME	ACRES	TOTAL PRICE	COMPLETION DATE	Notes
Trebeck Open Space	36.48	\$		
Westridge	46.64	\$		
Mandeville East	4.148			
Kenter Canyon	13.59	\$		
Sepulveda Open Space	17.17	\$		Need to schedule a date with security guard.
Benedict Canyon	1.60	\$		
Heidelberg	11.44	\$		
Hilton Open Space	4.33	\$		
Longridge Park	16.1	\$		
Dixie Canyon Park	9.79	\$		
Sheila Agnes	7.2	\$		
Coldwater Canyon Mulholland	17.19	\$		
Mulholland Coldwater Cyn	4.3	\$		
Thrasher Property	10.311	\$		
Corbin Canyon	4.21	\$		
Beverly Glen Property	24.12	\$		
Chalk Hills	6.88	\$		

Total Bid Amount: \$ _____

BIDDER NAME: _____
 BID SUBMISSION FORM – Fuel Modification 2022

Trebeck Open Space

APN	Park Name	Address
5571-031-914	TREBEK DONATION	SE of 2000 Nichols Canyon Road
5571-027-905	TREBEK DONATION	2024 North Curson Avenue
5571-026-905	TREBEK DONATION	N of 2101 Wattles Drive
5571-031-918	TREBEK DONATION	NE. of 1849 Nichols Canyon
5571-025-906	TREBEK DONATION	W. of 2394 Astral Drive
5571-031-916	TREBEK DONATION	SE. of 2000 Nichols Canyon Road
5571-025-905	TREBEK DONATION	E. of 2300 Astral Drive
5571-027-904	TREBEK DONATION	W. of 1950 Wattles Drive
5571-031-915	TREBEK DONATION	S. of 2000 Nichols Canyon Road
5571-031-917	TREBEK DONATION	N. of 1881 Stanley Ave

Westridge Canyonback

APN	Park Name	Address
4493-013-900	TAX DEFAULT- AVANTI DEV INC	SE of 3400 Mandeville
4492-031-901	WESTRIDGE CANYONBACK WILDERNESS PARK	End of Westridge Road – parking lot for Trailhead.
4492-031-902	WESTRIDGE CANYONBACK WILDERNESS PARK	ATTENTION: 10 FOOT CLEARANCE ONLY Along road side. Across the street from 2562 Mandeville Cyn.
4491-009-904	WESTRIDGE CANYONBACK WILDERNESS PARK	W of 2969 Mandeville Canyon
4490-017-901	WESTRIDGE CANYONBACK WILDERNESS PARK	S of 3881 Mandeville Canyon
4491-002-900	WESTRIDGE CANYONBACK WILDERNESS PARK	2909 Mandeville Canyon
4491-001-902	WESTRIDGE CANYONBACK WILDERNESS PARK	W of 3443 Mandeville Canyon
4490-019-900	WESTRIDGE CANYONBACK WILDERNESS PARK	3740 Mandeville Canyon Road “Hollyhock Fire Road”

BIDDER NAME: _____
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APN	Park Name	Address
4490-011-905	WESTRIDGE CANYONBACK WILDERNESS PARK	3564 – 3750 Mandeville Canyon Road
2292-014-902	WESTRIDGE CANYONBACK WILDERNESS PARK	Please see Maps attached for reference.
4490-011-904	WESTRIDGE CANYONBACK WILDERNESS PARK	Sky valley road and Sherry lane and upper Mandeville Cyn. Rd.

Mandeville East

APN	Park Name	Address
4493-011-900	MANDEVILLE EAST	3246 Mandeville Canyon Road

Kenter Canyon

APN	Park Name	Address
4493-026-900	Kenter Canyon	N. Tigertail Road; Sky lane; N. Bundy Drive; Kenfield and Chickory Lane...

Sepulveda Open Space

APN	Park Name	Address
4368-001-900	SEPULVEDA PASS OPEN SPACE	N. of 1399 Casiano Road
4377-001-902	SEPULVEDA PASS OPEN SPACE	2101 Stratford Circle (at the end) (need gate code)
4378-001-904	SEPULVEDA PASS OPEN SPACE	E. of 2586 Casiano Road; Earl Court and Lancelot lane.
4378-001-907	SEPULVEDA PASS OPEN SPACE	Parcel that parallels Aqua Verde drive; Via Cantare; Adagio Court; Azzure Court and Colina Strada Street.
4378-001-905	SEPULVEDA PASS OPEN SPACE	2712-2700 Casiano Road

BIDDER NAME: _____
 BID SUBMISSION FORM – Fuel Modification 2022

Benedict Canyon

APN	Park Name	Address
4383-026-901	BENEDICT CYN	S. of 10111 Westwanda Drive
4383-026-900	BENEDICT CYN - LOGAN	S. of 10111 Westwanda Drive
4371-024-904	BENEDICT CYN-JAMES	E. of 928 Beverly Glen Blvd
4383-006-900	BENEDICT CYN-JAMES	E. of 2200 Benedict Canyon Drive
4383-007-900	Portola Property/ Benedict	S. of 9801 Portola Drive
4383-006-901	WEISEL/Benedict	E. of 2200 Benedict Canyon Drive
4384-011-900	Yoakum/Benedict	NE. of 9675 Yoakum Drive

Heidelberg

APN	Park Name	Address
5471-013-900	Heidelberg Park	Moon Avenue – Mt Washington area of Los Angeles.

Hilton Open Space

APN	Park Name	Address
4493-015-902	Hilton Open Space	Chalon Road; Mandeville Canyon and Shadow Canyon.
4493-008-900	Hilton Open Space	Chalon Road; Mandeville Canyon and Shadow Canyon

Longridge Park

APN	Park Name	Address
2385-002-928	Longridge	Along Longridge Terrace; Longridge Avenue; Alomar Drive and Dixie Canyon Place.
2385-002-927	Longridge	Along Mulholland Drive and Longridge Terrace.

BIDDER NAME: _____
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Dixie Canyon

APN	Park Name	Address
2386-007-900	Dixie Canyon Park	Along Dixie Canyon Place and Mulholland Drive.
2386- 030-900	Dixie Canyon Park	Adjacent to 13304 Newcomb Drive.

Sheila Agnes

APN	Park Name	Address
4382-023-900	Sheila Agnes Nature Preserve	Along Benedict Canyon Drive. Nearest address: West of 2781 Benedict Canyon Drive.
4382-024-901	Sheila Agnes Nature Preserve	Along Benedict Canyon Drive (nearest crossroad is Mulholland Drive)
4382-024-902	Sheila Agnes Nature Preserve	Along North Beverly Glen Blvd (nearest cross road is Mulholland Drive)
4382-024-903	Sheila Agnes Nature Preserve	Along Benedict Canyon Drive – Adjacent from Address: 3168, 3130 and 3150

Coldwater Canyon Open Space - Mulholland

APN	Park Name	Address
2385-018-908	Coldwater Canyon Open space- Mulholland	Along Coldwater Canyon Avenue; Potosi Avenue; Glenwood street; Briarwood Drive and Longridge Avenue.
2385-022-900	Coldwater Canyon Open Space - Mulholland	Adjacent to 3531 Coldwater Canyon Avenue.
2385-018-907	Coldwater Canyon Open Space - Mulholland	North of 12895 Mulholland Drive.

Mulholland Coldwater Canyon

APN	Park Name	Address
2385-001-900	Mulholland Coldwater	12945 Mulholland Drive
2385-001-901	Mulholland Coldwater	Adjacent to 12961 Mulholland Drive
2385-001-902	Mulholland Coldwater	Adjacent to 12961 Mulholland Drive

BIDDER NAME: _____
 BID SUBMISSION FORM – Fuel Modification 2022

Thrasher Property

APN	Park Name	Address
5561-003-900	THRASHER	1628 Blue Jay Way (Near Tennis Courts – for good entry point)

Corbin Canyon

APN	Park Name	Address
2178-006-901	Corbin Canyon	Winnetka Avenue Woodland Hills
2178-003-900	Corbin Canyon	Winnetka Avenue Woodland Hills
2178-010-900	Corbin Canyon	Ellenita Avenue Woodland Hills
2178-010-902	Corbin Canyon	Ellenita Avenue Woodland Hills

Beverly Glen Property

APN	Park Name	Address
4371-042-902	BEVERLY GLEN SURPLUS	E. of 1782 N. Beverly Glen Blvd.
4371-042-900	BEVERLY GLEN SURPLUS	Behind 1732 N. Beverly Glen Blvd
4371-042-906	BEVERLY GLEN SURPLUS	East of 1712 N. Beverly Glen Blvd
4379-014-901	BEVERLY GLEN SURPLUS	2599 Perdido Lane
4379-022-900	BEVERLY GLEN SURPLUS	2499 Perdido Lane
4379-014-905	BEVERLY GLEN SURPLUS	2565 North Beverly Glen Blvd.
4380-011-900	BEVERLY GLEN SURPLUS	10420 West of Scenario Lane
4357-004-901	BEVERLY GLEN SURPLUS	N. of 1425 N DAVIES Drive
4380-021-906	BEVERLY GLEN SURPLUS	10037 Caribou Ln
4380-021-907	BEVERLY GLEN SURPLUS	10037 Caribou Ln
4380-021-908	BEVERLY GLEN SURPLUS	10037 Caribou Ln
4380-021-909	BEVERLY GLEN SURPLUS	10037 Caribou Ln
4380-021-910	BEVERLY GLEN SURPLUS	10037 Caribou Ln
4380-021-911	BEVERLY GLEN SURPLUS	10037 Caribou Ln
4380-021-904	BEVERLY GLEN TAX DEFAULT	Behind 10230 Chrysanthemum Lane
4380-021-903	BEVERLY GLEN TAX DEFAULT	Behind 10214 Chrysanthemum Lane
4371-017-900	BEVERLY GLEN TAXDEF	1201 N Beverly Glen Blvd
4371-017-901	BEVERLY GLEN TAXDEF	1107 N. Beverly Glen Blvd

BIDDER NAME: _____
 BID SUBMISSION FORM – Fuel Modification 2022

APN	Park Name	Address
4371-017-902	BEVERLY GLEN TAXDEF	1105 N. Beverly Glen Blvd
4371-032-910	BEVERLY GLEN TAXDEF	1480 N. Beverly Glen Blvd
4371-046-905	BEVERLY GLEN TAXDEF	SE. of 10301 Viretta Lane
4371-006-901	BEVERLY GLEN TAXDEF	Behind 1675 N. Beverly Glen Blvd
4379-006-907	BEVERLY GLEN	End of Basil lane. *
4379-012-906	BEVERLY GLEN	End of Basil lane.
4380-030-902	BEVERLY GLEN	10264 Seabury Lane
4380-030-901	BEVERLY GLEN	10264 Seabury Lane
4380-029-900	BEVERLY GLEN	End of Seabury Lane
4380-030-900	BEVERLY GLEN	2282 N. Beverly Glen Blvd
4380-031-902	BEVERLY GLEN	2298 N. Beverly Glen Blvd
4371-015-900	BEVERLY GLEN	1431 N. Beverly Glen Blvd

Chalk Hills – Woodland Hills

APN	Park Name	Address
2166-013-901	Chalk Hills Open Space	Good Access Point: 20600 De La Guerra Street
2166-013-900	Chalk Hills Open Space	Good Access Point: 20600 De La Guerra Street

BIDDER NAME: _____
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