



# MOUNTAINS RECREATION & CONSERVATION AUTHORITY

Los Angeles River Center & Gardens  
570 West Avenue Twenty-six, Suite 100  
Los Angeles, California 90065  
Phone (323) 221-9944

## MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: November 4, 2020

SUBJECT: **Agenda Item VI(d): Consideration of resolution authorizing a contract to SBS Corporation for restroom renovations at the Los Angeles River Center and Gardens, City of Los Angeles.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing a contract to SBS Corporation for restroom renovation at the Los Angeles River Center and Gardens in the amount of \$232,105.

Background: In 2017, MRCA conducted an assessment of potential accessibility barriers for the Los Angeles River Center and Gardens. The action plan to remove barriers prioritizes findings that achieve an accessible approach and entrance to the site, access to activities and programming on site, and access to public restrooms. The main restrooms at the River Center are located on the first floor of the California Building and require significant structural corrections to achieve accessibility. The new restroom layout was designed by BOA Architects and TELACU Construction Management was contracted to manage the new construction. The plans were submitted to the City of Los Angeles' Department of Building & Safety for plan check and deemed compliant with applicable codes.

Following Section 4.1 of MRCA's Procurement Policy, MRCA advertised a public bid for the renovation of public restrooms on September 23, 2020. The work includes the demolition and reconstruction of an existing men's and women's restroom. Plans, bid forms, and specifications were provided via a free web application. Notification of the bid was advertised in English and Spanish directly through e-mail, publicly posted on the MRCA website, and an ad was published in the *Los Angeles Daily News*. Notifications were distributed directly to local disadvantaged business found on State, County, and City DBE certified listings.

All purchases of \$25,000 or more require a competitive bid process and be awarded to the lowest responsive and responsible bidder. On October 27, 2020, three bids were received. Staff, with professional assistance from TELACU, evaluated bids and

Agenda Item VI(d)  
November 4, 2020  
Page 2

found SBS Corporation to be the lowest responsive and responsible bidder in accordance with Public Contract Code section 20815 *et seq.* A Notice of Award will be issued after board approval.

Consideration: MRCA requests the board consider to approve the contract in an amount not to exceed \$232,105. This amount includes a \$15,000 allowance to cover contingencies and conditions not yet apparent.

Fiscal Impact: The contract will be financed with existing grant funds, as included in the 20/21 FY budget. A small reduction in operating expenses is expected after the installation of new water-conserving fixtures, energy-efficient lighting, and new durable, vandal-resistant materials.