



MOUNTAINS RECREATION & CONSERVATION AUTHORITY

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MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: June 24, 2020

SUBJECT: **Agenda Item VI: Consideration of resolution authorizing a sole source contract with SCI Consulting Group for the formation and administration of proposed Community Facilities District 2020-1, City of Los Angeles.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing a sole source contract with SCI Consulting Group for the formation and administration of proposed Community Facilities District 2020-1 in the eastern Santa Monica Mountains.

Background: Mountains Recreation and Conservation Authority (MRCA) Community Facilities District 2012-1 in eastern Santa Monica Mountains between Griffith Park and the 405 Freeway has a ten year assessment period that is soon to expire. Seeking to replace that soon to sunset funding source, staff has brought forth a resolution of intention to Governing Board to establish Community Facilities District 2020-1 to align with the November 2020 statewide election. Last year the Governing Board authorized a contract with SCI Consulting Group to do polling. SCI currently administers the agency's CFDs in this District.

SCI Consulting Group has put forward a favorable proposal to conduct the formation and administration of proposed CFD 2020-1. That proposal dated June 10, 2020 is attached. The proposed contract amount of \$180,000 would only be payable to SCI Consulting Group if the Measure is approved with the required super majority of the voters in November 2020 and is able to go into effect. Given the lean times in the MRCA's discretionary finances, this proposal avoids major unfunded costs if the Measure is unsuccessful. If the Measure is successful, the full cost of the this contract amount can be paid out of the measure's proceeds. The financial risk to MRCA on this aspect of the measure is essentially eliminated. That contract amount also includes the first year of CFD annual administration.

Given the high quality work of SCI Consulting Group on numerous MRCA CFDs, the unparalleled familiarity of the company with the subject District, and its superior

Agenda Item VI
June 24, 2020
Page 2

track record with CFDs throughout the State, as well as recent highly favorable polling, and the no risk proposal for CFD formation and administration, staff is recommending the approval of a sole source contract in the amount of \$180,000 as defined in the attached proposal.