



MOUNTAINS RECREATION & CONSERVATION AUTHORITY

Los Angeles River Center & Gardens
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MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: May 6, 2020

SUBJECT: **Agenda Item VI(c): Consideration of resolution authorizing a contract to Oakridge Landscape Inc. for fuel modification services at Westridge Canyonback, City of Los Angeles.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing a contract to Oakridge Landscape Inc. for fuel modification services at Westridge Canyonback, City of Los Angeles, in the amount of \$27,103.

Background: The Mountains Recreation and Conservation Authority (MRCA) performs required fuel modification and fire clearance work on over 1,500 acres of open space lands each year. This fire clearance work is necessary for the protection and restoration of natural and developed resources by removal of invasive plant species, reduction of hazardous fire-fuel loads, and erosion protection. MRCA staff perform a large portion of the required work, but due to the short time frame during which work can occur, contractors are also utilized. In early 2020, staff publicly advertised for bids from qualified contractors to provide fuel modification services for a list of sites. Bids were obtained from four (4) qualified contractors, and each property was individually priced.

Section 4.1 of the MRCA's Procurement Policy states that all purchases of \$25,000 or more shall be made through a competitive bid process and awarded to the lowest responsive and responsible bidder. Staff reviewed the bids and references and determined that Oakridge Landscape, Inc. was the lowest responsive, responsible bidder for the Westridge Canyonback property in accordance with Public Contract Code section 20815 *et seq.* The remainder of the brushing contracts are below the \$25,000 threshold and do not require Governing Board approval.

In accordance with MRCA's Outreach and Advertising Policy, the Notice Inviting Bids was advertised in the print edition of *Los Angeles Daily News* (published 24th of February, 2020) and directly sent to companies that satisfactorily completed similar work for MRCA in 2019.

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Consideration: The contract with Oakridge Landscape Inc. for the Westridge Canyonback Wilderness Park property is \$27,103.00.

Fiscal Impact: The fuel modification contract will be funded through a combination of assessment district funds and an existing Proposition 68 grant, and it was included in the fiscal year 2019-2020 budget.