



MOUNTAINS RECREATION & CONSERVATION AUTHORITY

Los Angeles River Center & Gardens
570 West Avenue Twenty-six, Suite 100
Los Angeles, California 90065
Phone (323) 221-9944

MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: October 2, 2019

SUBJECT: **Agenda Item VI(c): Consideration of resolution authorizing entering into a professional services contract with the Las Virgenes Unified School District for outdoor education camp at King Gillette Ranch, Calabasas.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing entering into a professional services contract with the Las Virgenes Unified School District for outdoor education camp at King Gillette Ranch, Calabasas.

Background: This contract for services from the Las Virgenes Unified School District (LVUSD) will allow the Mountains Recreation and Conservation Authority (MRCA) to serve approximately 825 fifth graders from that district with a 5-day, 4-night residential outdoor education experience, correlated to state science and social studies standards. The students will attend camp over a period of 8 weeks, attending with the entire fifth grade of each LVUSD elementary school. The contract covers all costs associated with camp management, staffing, food and operations. The MRCA will subcontract to Community Nature Connection for camp staff and camp management. The school district is responsible for all LVUSD personnel required for both daytime and nighttime supervision. Counselors from Calabasas and Agoura High Schools will also participate in the program.

Consideration: The minimum cost to Las Virgenes Unified School district will be \$295.00 per student plus costs detailed in the scope of work.