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## **NATURAL PARK at RAMONA GARDENS: TECHNICAL DESIGN**

### **SCOPE OF WORK**

***for the State Coastal Conservancy (SCC) Climate-Ready grant  
to the Mountains Recreation and Conservation Authority (MRCA)***

To assist the Mountains Recreation and Conservation Authority (MRCA) in carrying out the grant from the State Coastal Conservancy's (SCC) Climate-Ready program for Technical (schematic) Design of the Natural Park at Ramona Gardens, Feldman Consulting will provide the following services to the MRCA:

#### **Task 1. Develop Project Work Plan for SCC, Team Coordination, Project Launch, Develop Schedule**

- 1.1 Prepare the project work plan and timeline for submittal to the SCC per the grant agreement.
- 1.2 Define MRCA's specific project responsibilities; coordinate with subcontractors VS2 Consulting and SWA, who comprise the Technical Team. With each subcontractor, develop draft scopes of work, deliverables and schedule. Assist MRCA in establishing project protocols and holding project kick-off technical team meeting to define scope and schedule details.

Deliverables: Project work plan and timeline, draft scopes of work, budgets and deliverables for subcontractors for MRCA contracts, project schedule.

#### **Task 2. Technical Analysis and Design of Project Elements**

Manage and provide design input and direction to Technical Team; coordinate with MRCA. Technical Team will conduct technical design of project elements to determine specific locations for project elements and utilities; integrate and develop technical specifications and plans for native habitat planting, access, trails, public use, recreation, stormwater and urban runoff re-use, and Anti-Pollution Green Buffer. Integrate results of technical analysis of Air Pollution Reduction Measures conducted under the Community Air grant to Legacy LA from the California Air Resources Board.

The Technical Team's work will include:

- Location of walking trail, plaza, hardscape, active recreation
- Description of interpretive elements, art and signage
- Engineering: civil, structural, geotechnical, stormwater and urban runoff, earth berm, sound wall, mechanical, electrical, plumbing and renewable energy
- Security and low voltage analysis to address public safety needs
- Project cost estimation

Deliverables: Written report documenting Technical Team meetings and project elements addressed.

**Task 3. Coordination with Legacy LA and Community Engagement**

Organize initial meeting with MRCA and Legacy LA. Attend up to three meetings or workshops with Legacy LA and community and stakeholders. Coordinate with Legacy LA regarding work being conducted by Legacy LA and Community Conservation Solutions relevant to technical analysis of Air Pollution Reduction Measures for the Natural Park under the Community Air grant to Legacy LA from the California Air Resources Board.

Deliverables: Documentation of meetings, attendees and subjects covered.

**Task 4. Public Agency Coordination and Meetings**

Provide support to Technical Team and MRCA in contacting and/or meeting with relevant public agencies as needed to identify permitting requirements. Support MRCA in communications and meetings with public agencies to identify needs and priorities for the Natural Park at Ramona Gardens. Coordinate with the SCC. Includes attending up to one meeting each of the Santa Monica Mountains Conservancy, MRCA and/or the SCC.

1. Communications and/or meetings to include: City of L.A. Council office, Housing Authority of City of L.A., L.A. Police Department, City Street Services, MTA, L.A. County Dept. of Public Works
2. Support MRCA and Technical Team in providing information as requested by the SCC for the California Air Resources Board.

Deliverable: Written summary report of meetings and findings

**Task 5. Communications Materials, Digital Media and Report**

Work with MRCA and Technical Team to develop and produce communications materials describing the technical design phase of the Natural Park at Ramona Gardens. Review and edit Technical Report, to be prepared by the Technical Team, compiling schematic plans, illustrations, phasing recommendations and cost estimates.

**Task 6. Project Direction and Administration**

Attend one meeting or conference call per month with MRCA. Assist MRCA with document management.

**ASSUMPTIONS**

- 1) Work will be based on project data already developed and/or publicly-available information.
- 2) All technical information will be provided by subcontractors or others.
- 3) The Technical Report will be written by the Technical Team, and MRCA will print the report.
- 4) MRCA staff will participate in meetings with public agencies, Legacy LA and the Ramona Gardens/Boyle Heights community.

5) MRCA will be the lead in meetings with the City of L.A.

**TIMELINE**

12 months from effective date of contract.

**BUDGET**

1	Develop Project Work Plan for SCC, Team Coordination, Project Launch, Develop Schedule	19,000
2	Technical Design and Analysis of Project Elements	35,000
3	Coordination with Legacy LA, Community Engagement	10,000
4	Public Agency Coordination and Meetings	10,000
5	Communications Materials and Technical Report	8,000
6	Project Direction and Administration	4,000
	Contingency	5,000
	Expenses	1,000
	<b>Total</b>	<b>\$92,000</b>

Billing Rate for 2019 (subject to change January 1, 2020)

Reduced rate for this project: \$250/hour