



# MOUNTAINS RECREATION & CONSERVATION AUTHORITY

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## MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: July 3, 2019

SUBJECT: **Agenda Item XV: Consideration of resolution approving and adopting the updated MRCA Salary Schedule, including coastal projects special counsel position and changes required for minimum wage increase.**

Staff Recommendation: That the Mountains Recreation and Conservation Authority (MRCA) approve and adopt the updated MRCA Salary Schedule.

Legislative Authority: Section 6500 *et seq.* of the Government Code.

Background: Pursuant to Title 2, Section 570.5 of California Code of Regulations, public agency salary schedules must be formally approved by the appropriate governing body in accordance with applicable public meeting laws and be made available for inspection. Consideration of this item and approval of this resolution and staff report ensures compliance with the subject regulations.

This item also establishes the salary for a new position: Coastal Projects Special Counsel (“Special Counsel”). As the title suggests, the Special Counsel position will primarily focus on public access projects on MRCA and other publicly owned properties along the coast. These will include vertical coastal accessways, trail connectivity along the coastal slope, improvements on MRCA and other public properties, and a variety of associated projects.

Currently, the Santa Monica Mountains Conservancy (“Conservancy”) has an equivalent temporary position, filled by a senior attorney on loan from the State Coastal Conservancy who has been working on the coastal access projects described above. The interagency loan program through which that position is filled has a two year maximum and will be terminating later this year.

The creation of this position and approval of the salary by the Governing Board will allow an appointment by the Executive Officer to this position and to allow the coastal access projects to continue uninterrupted. It is in the interest of the MRCA to set roughly equivalent salary and benefits for this position to facilitate an appointment to this position. Staff anticipates that funding will be available for a period of five years through agreements with the Conservancy.

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The salary schedule was last considered and approved by the Governing Board in November 2018. The attachment reflects the salaries adjusted as a result of the Los Angeles County minimum wage increase effective July 1, 2019.

Upon approval by the Governing Board, the salary schedule will be posted to the MRCA website.