



MOUNTAINS RECREATION & CONSERVATION AUTHORITY

Los Angeles River Center & Gardens
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MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: May 1, 2019

SUBJECT: **Agenda Item VI(d): Consideration of resolution authorizing a contract to Outlook Zone, Inc. for fuel modification services at Sepulveda Pass Open Space, City of Los Angeles.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing a contract to Outlook Zone, Inc. for fuel modification services at Sepulveda Pass Open Space, City of Los Angeles, in the amount of \$32,400.

Background: The Mountains Recreation and Conservation Authority (MRCA) performs required fuel modification and fire clearance work on over 1,500 acres of open space lands each year. This fire clearance work is necessary for the protection and restoration of natural and developed resources by removal of invasive plant species, reduction of hazardous fire fuel loads, and erosion protection. MRCA staff perform a large portion of the required work, but contractors are also utilized. In early 2019, staff publicly advertised for bids from qualified contractors to provide fuel modification services for fifteen separate properties. Bids were obtained from six (6) qualified contractors, and each property was individually priced.

Section 3.2 (c) of the MRCA's Purchasing and Contracting Procedures states that all competitively bid contracts in excess of \$25,000 must be approved by the Governing Board. Staff reviewed the bids and references and determined which company was the lowest and most responsible bidder in accordance with Public Contract Code section 20815 *et seq.* for each property. All work must be completed by June 1, 2019. The bidders' capacity to perform the services in this compressed time frame on large and complex properties was also evaluated.

Consideration: The contract for Sepulveda Pass Open Space is \$32,400.00.

Fiscal Impact: The contract will be funded through a combination of assessment district funds and an existing Proposition 1 grant, and were included in the fiscal year 2018-2019 budget. There is no impact on the general fund.