



# MOUNTAINS RECREATION & CONSERVATION AUTHORITY

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## MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: March 6, 2019

SUBJECT: **Agenda Item VI(c): Consideration of resolution amending the contract with Tetra Tech, Inc. for the development of an Upper Los Angeles River and Tributaries Revitalization Plan.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing an amendment to the contract with Tetra Tech, Inc. for the development of a Revitalization Plan for the Upper Los Angeles River and Tributaries in an amount not to exceed \$430,000.00.

Background: On September 14, 2018, the Governing Board authorized a professional services contract with Tetra Tech, Inc. for phase 1 of the Upper Los Angeles River and Tributaries Revitalization Plan (Plan), in the amount of \$400,000.00. At that time the Plan was required to be completed by March 1, 2019, and MRCA had secured funding for only that amount of work. As noted in the September 14, 2018 report, Tetra Tech's fee proposal, based on their interpretation of the scope described in the May RFP and assumptions about additional services required, totaled \$1,126,000.

Tetra Tech was recommended for selection based on their qualifications for the Plan's entire development, not only the first phase of work. The first phase of work was defined as Inventory and Analysis, Initial Opportunity Sites, Constraints Analysis and Draft Framework, and this work has been performed satisfactorily and is on schedule.

Since the contract's initial award, the following changes to the project have occurred:

Legislation extended the Plan deadline to June 30, 2020;

Legislation added the Arroyo Seco tributary to the Plan's scope;

The Working Group elected to form two committees that each meet bi-

monthly, in addition to the bi-monthly Working Group meetings;

The Working Group added the Aliso Canyon Wash and Burbank Western Channel tributaries to the Plan's scope;

The Working Group increased the amount and intensity of community outreach required to complete the Plan;

Staff authorized a modification to the Phase 1 scope to substitute a thorough tributary matrix analysis, including mapping, for the Constraints Analysis;

Staff authorized additional scope for Tetra Tech including development of an interactive mapping and survey tool and bilingual co-facilitation support and recording services for four (of eight) community meetings, in the amount of \$35,000; and

The Santa Monica Mountains Conservancy has augmented the grant by \$1,000,000.

At this time MRCA has secured funding to complete a second phase of work on the Plan. Staff and Tetra Tech have thoroughly reviewed and refined the scope for phase two based on input received from phase one as well as direction received from the Working Group so far. This will include continued Draft Framework development, Constraints Analysis, a robust community engagement and outreach effort, Concept Development, and the Revitalization Plan.

Consideration: The proposed action would authorize an amendment to the existing contract with Tetra Tech, Inc. in an amount not to exceed \$430,000.00, for professional services related to the planning and development of a Revitalization Plan for the Upper Los Angeles River and Tributaries.

Fiscal Impact: The contract will be funded through an existing reimbursable grant from the Santa Monica Mountains Conservancy of Proposition 1 and 84 funds. There is no impact on the general fund.