



MOUNTAINS RECREATION & CONSERVATION AUTHORITY

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MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: February 20, 2019

SUBJECT: **Agenda Item IV: Report from staff on emergency actions taken pursuant to Resolution No. 19-09 and consideration of resolution confirming declaration of a local state of emergency and authorizing a contract with Scott and Sons Electric for restoration of electrical service to Ramirez Canyon Park's Barwood and Barn structures in response to the Woolsey Fire, subsequent rainstorms, and related incidents.**

Staff Recommendation: That the Governing Board adopt the attached resolution confirming declaration of a local state of emergency and authorizing a contract with Scott and Sons Electric for restoration of electrical service to Ramirez Canyon Park's Barwood and Barn structures in the amount of \$73,680 in response to the Woolsey Fire, subsequent rainstorms, and related incidents.

Background: On November 14, 2018 the Governing Board unanimously adopted Resolution 18-195 which authorized an emergency declaration in response to the Woolsey Fire. On January 19, 2019, the Governing Board adopted Resolution 19-09 that confirmed the declaration and authorized related emergency procedures, including delegation of authority to the Executive Officer to award contracts for services or the procurement of supplies or equipment. If any action is taken pursuant to the delegation, the Governing Board must review such action within seven (7) days after the action, or at its next regular meeting if that meeting is not later than fourteen (14) days after said action. The Governing Board must consider any such action at every subsequent regular meeting to determine if an emergency situation continues to exist. The statute requires the emergency situation to terminate at the earliest possible date.

On February 19, 2019, a contract was let with Scott and Sons Electric for the restoration of power service to the Barwood and Barn structures in Ramirez Canyon Park, in the amount of \$73,680. The Executive Officer waived the procedures requiring a published notice inviting bids and advance approval by the Governing Board. Restoration of power is the most crucial step toward being able to perform

rehabilitation work and reoccupy the two buildings. Both buildings require new switchgear, which has a minimum three-week lead time to order. Since the Woolsey Fire, access to the park has been inconsistent, limited by mudflows and rainy conditions, making coordination of site inspections by prospective contractors difficult to plan in advance. The Scott and Sons bid was reviewed by MRCA's Chief of Construction and construction management consultant TELACU, and both deemed it to be responsible and responsive. A cost estimate prepared in January predicted the expense of this work to be \$86,500.

Consideration: The contract with Scott and Sons Electric is \$73,680.

Fiscal Impact: The expense is eligible for FEMA reimbursement at 75%, and CAL-OES reimbursement at 18.75%. The remaining 6.25% will be paid either from an existing Proposition 12 capital improvements grant for Ramirez Canyon Park or through general emergency response funds. The expense was not anticipated in the fiscal year 2018-19 budget and will need to be added.