



MOUNTAINS RECREATION & CONSERVATION AUTHORITY
 Los Angeles River Center and Gardens
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 Los Angeles, California 90065
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**REQUEST FOR PROPOSALS
 UPPER LOS ANGELES RIVER AND TRIBUTARIES REVITALIZATION PLAN
 COMMUNITY ENGAGEMENT AND OUTREACH**

ADDENDUM AND QUESTION AND RESPONSE

November 30, 2018

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Addendum 1

The RFP released on November 15, 2018, states that the deadline for proposals is by 3:00 PM on Tuesday, December 4, 2018.

The deadline for submissions has been extended to Thursday, December 6, 2018 by 5:00 PM. Late submissions will not be accepted. There is no limit to the number of pages a submittal can be, however, please keep it to a minimum and include only the necessary information. Packages delivered in person should be taken to the reception desk at the following address located on the 2nd floor of the California Building: 570 West Avenue 26, Suite 100, Los Angeles, CA 90065. Electronic submittals shall be kept below 20 MB.

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Questions Received and Responses

- 1. Will MRCA consider an outreach proposal to the required audience of 'non-traditional stakeholders', outside of the prescribed community meetings and public communications?**

Within the “Requirements” section of the RFP, it is stated that the ideal applicants will use *creative strategies* and approaches to engage non-traditional stakeholders. Alternative outreach methods beyond what is stated in the RFP shall be considered. However, please clearly outline, explain and detail any suggested deviation to scope or alternate recommendations in your proposal.

- 2. What is the estimated or expected budget for community engagement and outreach?**

The grant funds currently available for community engagement and outreach services total in \$100,000. In an effort to have as broad a reach as possible, several NGOs may be awarded contracts to undergo outreach and engagement throughout the various regions of the AB 466 Upper Los Angeles River and Tributaries study area. Compensation shall be contingent based on proposed outreach region and services provided.

3. Are respondents taking the lead in public engagement efforts or supporting existing consultants? Could existing consultants' scope be expanded to include facilitation of public meetings?

The RFP suggests that respondents, being NGOs/NPOs shall be responsible to undergo and lead the public engagement and outreach efforts- particularly because they are expected to be the local community-based organizations- with support available by the Project Planning team which includes consultants such as MIG. The Project Planning team shall also be responsible for content and materials development and approvals.

As written, the RFP requests that NGOs undergo facilitation of outreach meetings including documentation of input; however, if your organization would prefer not, and does not feel comfortable facilitating, the role of MIG may be explored to be expanded to help with facilitation services. In your proposal, please include if you do not wish to pursue facilitation and/or any of the other requirements listed in the scope and responsibilities, please clearly indicate and describe where a deviation in scope and services is suggested. Be sure to include what you are interested and are not interested in undergoing in your final proposal. Please keep into consideration deviations may impact compensation.