

REQUEST FOR BID

ISSUED BY: MOUNTAINS RECREATION AND CONSERVATION AUTHORITY
5750 RAMIREZ CANYON ROAD
MALIBU, CALIFORNIA 90265

INVITATION FOR BID ON: NEW HEAVY EQUIPMENT RFB

TERMS OF INVITATION: Bids in duplicate, subject to the instructions, terms and conditions of this Invitation for Bids, and such other contract provisions, specifications, drawings or other data as are attached will be received at the **Mountains Recreation and Conservation Authority, King Gillette Ranch, Dormitory Lobby, 26800 Mulholland Highway, Calabasas, CA, 91302 until 2:00 PM, local time on August 9, 2018**, and at that time publicly opened and read aloud. Please mark your bid envelope "SEALED BID: New Heavy Equipment RFB. ATTN: Chad Christensen."

Name and Address:

Signature of Person Authorized to Sign Proposal:

Name:

Title:

Telephone:

Date of Bid:

AWARD
(To be completed by the Authority)

Date of Award:

Amount:

MRCA by:

REPRESENTATIONS, CERTIFICATIONS AND ACKNOWLEDGMENTS

The bidder represents and certifies as part of its bid that:
(Check or complete all applicable boxes or blocks.)

1. TYPE OF BUSINESS ORGANIZATION

It operates as:

- an individual
- a partnership
- a non-profit organization
- a corporation, incorporated under the laws of the State of _____

2. EQUAL OPPORTUNITY

It is an equal opportunity employer, and will not discriminate with regard to race, religion, color, national origin and sex in the performance of any contract or order resulting from this bid.

3. CERTIFICATION OF INDEPENDENT PRICE DETERMINATION

By submission of this bid, the bidder certifies, and in the case of a joint offer, each party thereto certifies as to its own organization, that in connection with this procurement:

- (a) The prices in this bid have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
- (b) Unless otherwise required by law, the prices which have been bid herein have not knowingly been disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening of bids directly or indirectly to any other bidder or competitor; and
- (c) No attempt has been made by the bidder to induce any other person or firm to submit or not to submit a bid for the purpose of restricting competition.

4. CONFLICT OF INTEREST

The bidder represents and warrants that they, he, she, or the officers, directors, and/or employees of bidder are not related by blood or marriage to any member of the governing boards of the Santa Monica Mountains Conservancy, the Santa Monica Mountains Conservancy Advisory Committee, the Mountains Recreation and Conservation Authority, or any other joint powers authority for which the Santa Monica Mountains Conservancy is a constituent member, or to any officer, director or staff member that has discretion over the contract of any of the aforesaid public agencies. "Related by blood or marriage" is defined as being a parent, child (including step children), sibling, grandparent, grandchild, aunt, uncle, niece, nephew, spouse, domestic partner, father-in-law, mother-in-law, sister-in-law or brother-in-law. The MRCA reserves the right to immediately cancel any contract entered into if it discovers a breach of this warranty and representation. Bidder shall be liable for all damages sustained by the MRCA as a result of the breach.

Signature of Bidder

Date

Bids must be received by 2:00 P.M. on August 9, 2018 at the MRCA's King Gillette Ranch at 26800 Mulholland Highway, Calabasas, CA, 91302.

Please contact Chad Christensen at (310) 589-3230, ext. 121, to obtain project information. All Requests for Interpretation and questions should be submitted to Chad Christensen at (310) 589-3230, ext. 121, or chad.christensen@mrca.ca.gov by 4:00 P.M. on July 30, 2018.

MRCA will issue any addenda, including responses, by 5:00 P.M. on August 2, 2018, unless otherwise communicated.

MOUNTAINS RECREATION AND CONSERVATION AUTHORITY

BID INSTRUCTIONS

Mountains Recreation and Conservation Authority (MRCA) plans to acquire multiple items of new heavy equipment as described in this Request for Bid. MRCA prefers to select a single company to satisfy its requirements but reserves the right to award multiple contracts and to purchase fewer items than are listed. This request for bids does not, in itself, order any specific items, nor does it create an obligation of funds. MRCA obligates funds through issuance of separate documents. Mountains Recreation and Conservation Authority reserves the right to reject any or all bids, to waive technicalities, to re-advertise, to proceed otherwise when in the best interest of the agency.

*** Minimum Equipment Specifications are attached herein on pages 5 and 6.**

Bids should be submitted under company letterhead stationery with the information required in this RFB. At a minimum, bids must include the following completed pages:

- 1) RFB Cover Pages (Pages 1 and 2 of this bid package)
- 2) Completed Pricing Sheet (Pages 10 of this bid package)
- 3) Vendor Responsiveness Sheet (Page 9 of this bid package)
- 4) Contract Administrative Data: Designate points of contact for this proposed contract. Indicate primary point of contact for negotiations, if multiple contacts identified (Page 8 of this bid package)
- 5) Provide manufacturer's statement of warranty for each equipment type with bid.

Two (2) copies of all bid documents shall be sealed in one envelope and submitted to:

Mountains Recreation and Conservation Authority (MRCA)

SEALED BID: New Heavy Equipment RFB

ATTN: Chad Christensen

26800 Mulholland Highway, Calabasas, CA 91302

Not later than 2:00 P.M. on August 9, 2018.

Bids must be received at the designated location by the deadline shown. Bids received after the deadline will not be considered for the award of the contract, and shall be considered void and unacceptable. Opening is scheduled to be held at the MRCA's King Gillette Ranch's Dormitory Lobby, 26800 Mulholland Highway, Calabasas, CA, 91302, not later than 2:00 P.M. on August 9, 2018.

The main entrance to King Gillette Ranch is located on Mulholland Highway 0.14 miles east of the intersection with Las Virgenes Road. The intersection of Mulholland Highway and Las Virgenes Road is approximately 3.25 miles south of 101 Freeway's Las Virgenes Road exit. Please see the attached King Gillette Ranch map for directions to the Dormitory Lobby once on site.

Bids will be received and publicly announced. Bidders, their representatives and interested persons may be present. Contract will not be awarded at the time of the bid opening. MRCA shall analyze all bids to determine lowest responsible bidder(s) based on the needs of MRCA.

Successful bidder shall defend, indemnify and save harmless Mountains Recreation and Conservation Authority and all its officers, agents and employees from all suits, actions, and other claims of any character, name and description brought for or on account of any injuries or damages receiver sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or any agent, employee, subcontractor or supplier, in the execution of or performance under, any contract which may result from award. Successful bidder shall pay any judgment with costs, which may be obtained, against Mountains Recreation and Conservation Authority growing out of such injury or damages.

BID SPECIFICATIONS

SCOPE OF PROGRAM AND GENERAL REQUIREMENTS

MRCA is soliciting a bid for up to two (2) items of new heavy equipment. MRCA will tentatively select a successful bidder by August 23, 2018, unless otherwise communicated. Bidder will be given the opportunity to propose a phase-in schedule for initial heavy equipment deliveries.

SERVICES AND PRICES/COSTS

MRCA requires new heavy equipment satisfying the specifications described in this section. Bidders are expected to submit proposals that comply with all portions of this section as well as "minimum equipment specifications" and all specifications related to new heavy equipment types. If a bidder is unable to satisfy every element but chooses to submit a proposal anyway, it must clearly identify the element(s) it is unable to satisfy and the reason it cannot meet the requirement. MRCA will review any exceptions taken but, at its sole discretion, may determine the proposal not responsive to MRCA's requirements and remove it from further consideration. Purchase parameters are defined as follows:

Heavy Equipment Purchase

For evaluation purposes MRCA is requiring all vendors to use the following purchase parameters:

The following represents MRCA's requirements for purchase:

- List all other applicable fees and charges;
- Vendor will be responsible for licensing and registration (if required) of the new heavy equipment to MRCA with exempt license plates and applicable taxes.

MINIMUM EQUIPMENT SPECIFICATIONS

MRCA is requesting bidders to submit pricing for the following heavy equipment classes. All new heavy equipment must meet current Air Quality Management District (AQMD) Guidelines. All new heavy equipment must have diesel engines that comply with current California Emissions Standards and meet the minimum specifications below:

DESCRIPTIONS OF HEAVY EQUIPMENT TYPES 1 thru 2:

HEAVY EQUIPMENT TYPE 1: Compact Track Loader

(Example: Bobcat – M2 Series T595; or equal)

- 2 ton Rated Operating Capacity
- 68 inch wide bucket
- 62 inch wide industrial bucket grapple
- 60 inch bolt on cutting edge
- Vertical lift arm path
- Hydraulic bucket positioning
- 2-speed travel
- Rubber tracks
- Factory installed cab
- Heat and air conditioning
- Reversible fan
- Air-ride suspension seat
- Retractable seatbelts
- Front and rear lighting
- Back up alarm

HEAVY EQUIPMENT TYPE 2: Flatbed Trailer

(Example: MAXXD C6X; or equal)

- 16-foot by 83-inch deck
- 14,000 lb Gross Vehicle Weight Rating
- Stand-up ramps
- 2 5/16 inch adjustable Ram/Fulton coupler (or equivalent)
- Electric brakes
- 7-way plug with sealed wiring harness

- Spring suspension
- 10k drop-leg jack
- Stake pockets and rub rail

DESCRIPTION/WORK STATEMENT

Project Organization and Management

The Vendor shall establish and maintain an appropriate organizational structure to enable local management of the purchase portion of this contract. Documentation supporting the Vendor's ability to service the contract (including but not limited to office locations) should be included with the bid submission. All ordering will originate directly from MRCA.

Heavy Equipment Terms

The Vendor shall be able to support heavy equipment return and replacement as specified in the contract. The awarded Vendor may propose, and MRCA may consent to a desired timeframe different than levels requested by MRCA, if such interval provide advantages to the Vendor, MRCA, or both, such as lower purchase prices due to better heavy equipment resale potential. Bidder must delivery new heavy equipment to MRCA at 26800 Mulholland Highway, Calabasas, California, 91302.

Title, License, and Registration

The Vendor shall be responsible for providing new heavy equipment that are properly titled and are tagged in California where they will be operated (where applicable). Fees associated with titling and tagging shall be the responsibility of the Vendor and shall be considered included in prices paid under this contract.

Heavy Equipment Inspection

All heavy equipment under this contract shall be inspected, at which point heavy equipment inspection documentation will be provided indicating the general condition of the heavy equipment.

Condition of Heavy Equipment

Each new heavy equipment furnished under this contract shall be of good quality, must be new, and in safe operating condition. MRCA shall accept or reject the heavy equipment promptly after receipt. If MRCA determines that any heavy equipment is defective or unsafe at delivery, MRCA shall promptly inform the Vendor in writing.

Warranty

All heavy equipment under this contract shall be guaranteed to be free from defects in materials or workmanship during normal use and installation. Bidder must submit the manufacturer's statement of warranty for each new heavy equipment type with the bid proposal. MRCA expects bidders to bid on heavy equipment that is from a manufacturer that has a service and support system inside of Los Angeles or Ventura County. MRCA reserves the right to reject any and all substitutions.

DELIVERIES OR PERFORMANCE

Delivery Schedule

The bidder proposes to deliver the heavy equipment within the following period after receipt of an MRCA order for the given new heavy equipment: _____ (bidder to fill in blank in Vendor Responsiveness Page). In the event delivery, cannot be completed within this period, the Vendor shall notify MRCA when it becomes aware it cannot meet the schedule and shall indicate the reason for delay and a projected delivery date. MRCA reserves the right to cancel the order at that time without cost to MRCA. In any event, MRCA's obligation to pay does not commence until MRCA accepts delivery of the heavy equipment from the Vendor.

CONTRACT ADMINISTRATIVE DATA

Points of Contact for Contract Administration

The following individuals are designated as primary points of contact for matters related to this contract.

For the Vendor: (bidder to insert information)

Name: _____

Title: _____

Phone: _____

E-mail Address: _____

For MRCA:

Name: Timothy Miller
Phone: (323) 221-9944 ext. 202

Title: Deputy Executive Officer (ordering officer)
E-Mail Address: Timothy.Miller@mrca.ca.gov

Name: Sheryl Lewanda
Phone: (805) 495-6471 ext.1104

Title: Finance Officer (contractual issues)

Funding Information

This contract does not, in itself, order any specific heavy equipment, nor does it create an obligation of funds. MRCA obligates funds through issuance of separate documents labeled “purchase orders.” Prior to placement of orders, MRCA expects to issue purchase order(s) containing sufficient funding to cover the projected need through the end of the then-current ordering period.

Invoice Instructions

Detailed invoicing instructions will be negotiated between MRCA and the tentatively selected Vendor. Any credits due MRCA shall be separately identified on the invoice and shall be applied against outstanding charges due to the Vendor.

SPECIAL CONTRACT REQUIREMENTS

Order of Precedence

The terms and conditions of this contract take precedence over any additional purchase documents that may be signed by MRCA.

VENDOR RESPONSIVENESS

Please respond to each line item below. Failure to do so may result in rejection of the bid.

PURCHASE ITEMS

Purchase Term used is final cost including all applicable taxes (Yes/No) _____

Estimated delivery once orders are received _____

License and Registration (where applicable) _____

Your signature below confirms that you have read and understood all 10 pages of this RFB prior to the submission of this bid.

Company: _____

Authorized Representative: _____

Title: _____

Signature: _____

Date: _____

EVALUATION OF BIDS

MRCA intends to evaluate bids based on initial written presentations and to make a tentative selection of a successful bidder with whom MRCA will then engage in negotiations to finalize a contract.

Mountains Recreation and Conservation Authority reserves the right to reject any or all bids, to waive technicalities, to re-advertise, to proceed otherwise when in the best interest of the agency.

MRCA 2018 NEW HEAVY EQUIPMENT BID PRICING SHEET

Equipment Type	Description	Quantity	Unit Cost* (per type)	Total Cost† (per type)
1	Compact Track Loader	1		
2	Flatbed Trailer	1		

* Base cost of equipment type before taxes and fees.

† Total cost of equipment type including all applicable taxes and fees.

TOTAL COST (ALL new heavy equipment) = \$_____

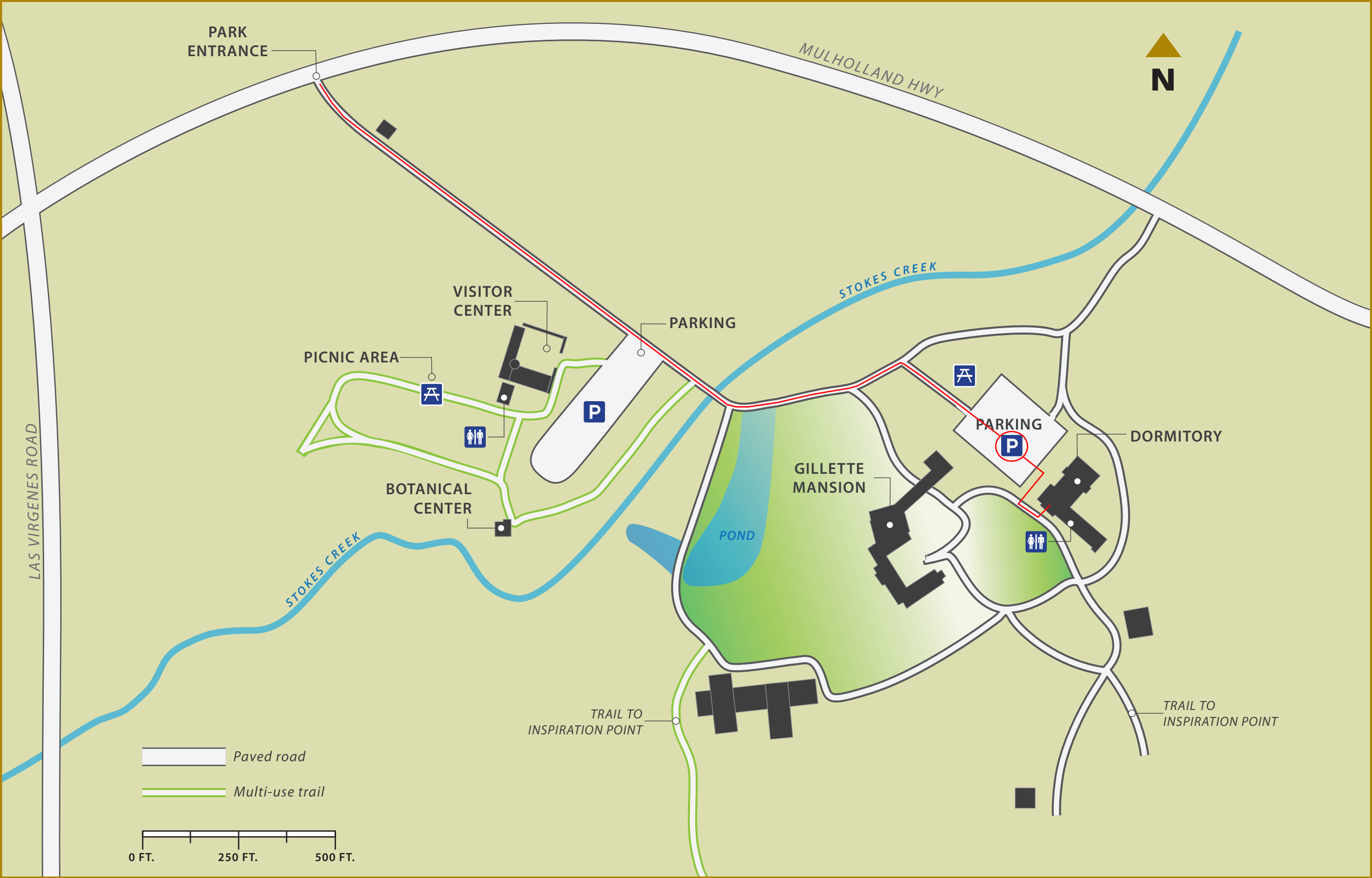
Company: _____

Authorized Representative: _____

Title: _____

Signature: _____

Date: _____



PARK
ENTRANCE

MULHOLLAND HWY



VISITOR
CENTER

PARKING

STOKES CREEK

PICNIC AREA



PARKING



DORMITORY



BOTANICAL
CENTER

GILLETTE
MANSION

POND



LAS VIRGENES ROAD

STOKES CREEK

TRAIL TO
INSPIRATION POINT

TRAIL TO
INSPIRATION POINT

 Paved road

 Multi-use trail

