



MOUNTAINS RECREATION & CONSERVATION AUTHORITY

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MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: July 11, 2018

SUBJECT: **Agenda Item VII: Report on the participation rate of disadvantaged businesses in contracts during fiscal year 2017-2018.**

Background: On February 1, 2017, the Governing Board adopted an Outreach and Advertising Policy for contracts and established a target participation rate for disadvantaged business enterprises (DBE) of 20%. The policy requires that staff report back to the Board the annual DBE participation rate. All entities that enter into a contract with MRCA are required to complete a statistical information form including ethnicity and gender makeup of ownership, and any DBE certifications.

The policy's overall goal is to increase the number of disadvantaged businesses and individuals benefitting from MRCA contract opportunities. To fully characterize that benefit, the statistics provided include not only certified disadvantaged business enterprises, but also non-profits, community-based organizations, government partners, and businesses with at least 50% ownership by disadvantaged persons. During fiscal year 2017-18, 107 contracts were awarded for a total value of \$2,211,841. The summarized data is shown below by number of contracts and dollar amount. By both measures the 20% target was again met.

Overall Participation of Disadvantaged Entities				
Type of Entity	# of Contracts	Amount	% by Number	% by Dollar Value
Certified DBE	24	\$ 888,526	22%	40%
Disadvantaged Ownership > 50% ¹	20	\$ 254,841	19%	12%
Non-Profit, CBO, or Government ²	14	\$ 268,440	13%	12%
Other	44	\$ 736,234	41%	33%
Data not available	5	\$ 63,800	5%	3%
Total Disadvantaged Entity Participation:	58	\$ 1,411,807	54%	64%

Notes:

¹ Data self-reported, certified DBEs not included.

² Includes corporations operated for the benefit of a non-profit or CBO.

The tables below show the participation subdivided by two broad methods of contract award, low-bid and discretionary. While staff has the ability to use a variety of factors when awarding discretionary contracts, low-bid awards mandate that the lowest responsible bidder be granted such contracts. During fiscal year 2017-18, MRCA awarded 45 low-bid contracts totaling \$743,916.52.

Participation in Low-bid Contract Awards				
Type of Entity	# of Contracts	Amount	% by Number	% by Dollar Value
Certified DBE	9	\$ 201,791	20%	27%
Disadvantaged Ownership >50% ¹	13	\$ 164,160	29%	22%
Non-Profit, CBO or Government ²	0	-	0%	0%
Other	22	\$ 361,466	49%	49%
Data not available	1	\$ 16,500	2%	2%
Total Disadvantaged Entity Participation, Low-bid Contracts:	22	\$ 365,951	49%	49%

During fiscal year 2017-18, MRCA awarded 62 professional services contracts totaling \$1,467,924.03.

Participation in Discretionary Contract Awards				
Type of Entity:	# of Contracts	Amount	% by Number	% by Dollar Value
Certified DBE	15	\$ 686,735	24%	47%
Disadvantaged Ownership >50% ¹	7	\$ 90,681	11%	6%
Non-Profit, CBO or Government ²	14	\$ 268,440	23%	18%
Other	22	\$ 374,768	35%	26%
Data not available	4	\$ 47,300	6%	3%
Total Disadvantaged Entity Participation, Discretionary Contracts:	36	\$ 1,045,856	58%	71%