



MOUNTAINS RECREATION & CONSERVATION AUTHORITY

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MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: June 6, 2018

SUBJECT: **Agenda Item VI(e): Consideration of resolution assigning operations and funding of the outdoor education camp at King Gillette Ranch to Community Nature Connection per the reciprocal services agreement.**

Staff Recommendation: That the Governing Board adopt the attached resolution assigning operations and funding of the outdoor education camp at King Gillette Ranch to Community Nature Connection per the reciprocal services agreement.

Background: On May 4th, 2016 the Governing Board approved a reciprocal services agreement with Community Nature Connection (CNC), a 501(c)3 nonprofit organization. This agreement allows for the continuation of valuable education and interpretive services previously provided by MRCA's Division of Interpretation. At the same meeting, the Governing Board authorized assignment of funding received for education and interpretation programs to CNC for to continue funded programs. Counsel recommends that the Board reauthorize these provisions each fiscal year.

The 2019 outdoor education camp season at King Gillette Ranch will run from February to mid-June. A contract to provide camp for the Las Virgenes Unified School District (LVUSD) for 2019 is being considered separately. That contract would provide for all elements of camp operation including food, lodging, a health clerk, curriculum development, interpretive and environmental education programs and coordination with LVUSD. The subject action will assign the majority of the LVUSD contract funds to CNC to operate and staff the camp. MRCA will retain only the funds needed to pay for a catering service for all camp meals.

Consideration: The final amount of the LVUSD contract is based on a cost of no less than \$257.50 per pupil. The catering contract has not yet been negotiated.

Fiscal Impact: The subject contract with CNC will need to be added to the fiscal year 2018-19 budget. The minimal staff time required to process payments to the catering service will be paid via administrative allocation or general fund.