



MOUNTAINS RECREATION & CONSERVATION AUTHORITY
Los Angeles River Center and Gardens
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REQUEST FOR PROPOSALS UPPER LOS ANGELES RIVER AND TRIBUTARIES REVITALIZATION PLAN

ADDENDUM AND QUESTION AND RESPONSE

June 1, 2018

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Addendum 1

The RFP released on May 14, 2017, outlined the project to be conducted with a 15-18 month schedule, provided that a legislative extension is granted. In the event that an extension cannot be attained, the project must be completed by March 1, 2019. The same overall scope would still need to be completed, but must occur in a significantly reduced timeframe. It is not known when a decision on a legislative extension will be made.

Therefore, in addition to the schedule requested in the RFP, respondents shall also include an option for a compressed schedule to meet the current legislative deadline. For the compressed schedule option, assume that the phases of work are each reduced by 1-2 months, and that the phases will overlap by 1-2 months, with the Final Plan submitted by February 15, 2019. For purposes of the proposal only, assume no reduction to the scope of work.

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Questions Received and Responses

1. Can you share a map with boundary lines showing the Upper River area which will be studied under this RFP?

It is the responsibility of the Working Group to determine the boundaries of the revitalization plan area. The first Working Group meeting is scheduled for June 13, 2018, at which there will be a general discussion of the upcoming process. Please reference the legislation from which the Working Group stemmed, AB 466 for direction regarding the planning effort for the region. We will not have any further information until the Working Group convenes.

2. How are the remaining tributaries not named within the ULAR Watershed being determined if within the project?

See answer #1.

3. Is this a complete Watershed Planning Study or will you be focusing in on the areas of the LAR mainstem and tributaries?

See answer #1.

4. Please clarify the previous efforts for the LA River that shall not be duplicated – for example, there is an ongoing masterplan effort for the entire 51 mile stretch of the LA River.

This Revitalization Plan project recognizes that a significant planning effort has occurred and continues now throughout the project area, regardless of the where the final project boundary is determined to be. However, a unified vision that includes the main stem of the Los Angeles River and its tributaries has lagged behind all previous efforts. This project seeks to create a prioritized plan for how existing plans, proposed projects, completed projects, and new projects within gaps areas to be developed within this plan can unify a vision for the Upper Los Angeles River watershed. The project's schedule milestones were developed specifically so that this work could be integrated into the County's Master Plan Update.

The *Relevant Literature Review* underway for project background study includes the following existing plans:

- *Common Ground - From the Mountains to the Sea*, 2001
- *Los Angeles River Master Plan*, 1996
- *Los Angeles River Revitalization Master Plan*, 2007
- *Los Angeles River Ecosystem Restoration Integrated Feasibility Report and its Recommended Plan*, 2015
- *Pacoima Wash Vision Plan*, 2011
- *Cal Poly Pomona Pacoima Wash Greenway Master Plan*, 2004
- *Enhanced Watershed Management Program for the Upper Los Angeles River Watershed*, 2016
- *Integrated Regional Water Management Upper LA River Subregional Report Plan*, 2014
- *Water Supply and Habitat Resiliency for a Future Los Angeles River*, 2016
- *Los Angeles Sustainable Water Project: Los Angeles River Watershed*, 2017
- *Los Angeles Countywide Comprehensive Parks and Recreation Needs Assessment*, 2016
- *Tujunga-Pacoima Watershed Plan*, 2008
- *National Park Service Rim of the Valley Corridor Special Resource Study*, 2016
- *Arroyo Seco Watershed Restoration Feasibility Study*, 2002
- *The Los Angeles River Urban Wildlife Refuge Report*, 2005

5. What is the role of the Working Group in the selection of the consultant team?
The Working Group will discuss the consultant selection process at their first meeting on June 13, 2018.

6. For the 25% certified Disadvantaged Business Enterprise (DBE) requirement, how is this calculated? Since there are 10 professional classifications you list (landscape architect, engineer, etc.) does this mean that four need to be disadvantaged?

We seek to make this process as inclusive as possible, and will allow each prospective team to describe how they will meet the 25% DBE requirement. Please provide an explanation for how your team meets the requirement.

7. Define DBE – please define what qualifies as a DBE. Does Woman-owned business, Minority-owned business, Small Business Enterprise, and other categories qualify?

Any disadvantaged businesses or enterprise established by Federal, State, or Local criteria (such as but not limited to: WBE, MBE, SBE, DVBE, etc.) will be considered to count toward the minimum requirement.

8. What constitutes a certified disadvantaged business? Is this any firm with State of California Certification or other agency, such as the City of Los Angeles or Metro?

See answer #7.

9. Is the 25% certified disadvantaged businesses defined as a count of businesses or as a proportion of the proposed budget?

See answer #6.

10. Would it be possible to get a list of Proposers from you so we could offer our services and experience to the rest of the prospective proposers?

We received the RFP and in the process of evaluating the RFP noticed the 25% DBE requirement. We are a Certified Disadvantaged Business, and we would like to see if we could partner with some of the larger firms that are considering pursuing this RFP.

Registration was not required and therefore there is no list of bidders. The RFP was distributed to over 1,100 professionals and interested parties. Prospective consultants should reach out to their own network of consultants and firms for team possibilities.

11. My firm is interested in pursuing the attached RFP as a subconsultant, but I can't find a list of primes. I didn't notice a pre-bid, so I'm clear on how to contact interested primes. In most cases, we obtain a copy of the sign-in sheet after the pre-bid takes place.

There was not a pre-bid meeting. See answer #10.

12. Is there a preference for type of professional consultant that acts as the prime?

No. The RFP purposely identifies the consultant team to be led by an environmental design professional in order to allow a variety of creative and talented teams to be developed as part of an inclusive process.

13. Is the County a funding and/or project partner?

The County is represented in the Working Group. At this time the only funding for the project was granted to MRCA by the Santa Monica Mountains Conservancy.

14. Total Budget for professional consultants – is there a range of fees MRCA is considering?

The grant funds dedicated to this effort total \$700,000. In addition to the consultant services, this amount must also fund community engagement activities, meeting expenses, NGO technical expert contracts, and the project planning team’s time to coordinate all activities. Therefore, the budget available for consultant work must fit within a range of \$250,000-\$350,000. As a point of comparison, the similar effort for the Lower Los Angeles River area had over \$2 million of funding.

15. Will travel costs be paid?

No reimbursements will be made for travel or mileage to accomplish the base scope of work, which is all within the greater Los Angeles area. Such costs shall be covered by the fee compensation. If it later becomes necessary for the consultant to travel outside of the greater Los Angeles area, an amount for added travel costs can be considered.

MRCA reimburses at cost for hard costs such as printing and deliveries.

16. In the proposal requirements, Section 2 (Qualifications and Background), please clarify item c. What is meant by “to the extent that such documents already exist”?

The information requested in 2c is a statutory requirement. However we are not requiring proposers to create documents, in order to ease what could be an administrative burden on proposers. You are free to submit a narrative or lists that your firm has previously prepared. For item 2.c.ii, Samples of services performed, the firm’s standard qualifications package or “one-sheets” for individual projects may suffice. These items may be limited to just the office/location responding, you do not need to include information for an entire multi-national corporation.

Will these documents be provided by the MRCA?

No, MRCA does not have any forms for these items.

17. Will MRCA modify the proposal qualifications and background found in Section 3.2.b (comparable projects) to include projects now in progress or completed within the last ten (10) years, rather than five (5) years?

If prospective firms have relevant and compelling projects completed in the last ten years, but none within five years, they may submit them, along with an explanation for our consideration of why recent experience would not be more beneficial for the project.

18. Can you tell me if this solicitation is part of the short-list for professional services that was developed last year by the MRCA or is this opportunity open to the general public?

Can you please provide the list of firms shortlisted in this category?

This RFP is an open call and not part of any short-list. See answer #10.