




# MOUNTAINS RECREATION & CONSERVATION AUTHORITY

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## MEMORANDUM

**TO:** The Governing Board

**FROM:**   
Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

**DATE:** February 7, 2018

**SUBJECT:** **Agenda Item VI(u) : Consideration of resolution authorizing purchase of replacement vehicle.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing the purchase of one replacement vehicle in the amount not to exceed \$50,000.

Background: Since 2008, the Mountains Recreation and Conservation Authority (MRCA) has maintained two Chevy Tahoe Hybrid vehicles for the Executive Officer and Chief Deputy Executive Officer to conduct agency business. Due to ongoing malfunction and poor performance of the Executive Officer's vehicle as well as discontinuation of the Tahoe Hybrid, and in an effort to keep the Executive Officer in a similar vehicle, the remaining Tahoe Hybrid will be outfitted for the Executive Officer and a replacement vehicle is needed for the Chief Deputy Executive Officer.

Staff is seeking to purchase an in-stock, mid-sized SUV with law enforcement outfitting for the replacement vehicle in an amount not to exceed \$50,000. The vehicle in this purchase is replacing an existing vehicle that will subsequently be disposed of due to age and substantially diminished reliability. Various public agencies use a public auction process to dispose of vehicles, mobile equipment, and surplus property. Using an auction service is a common, convenient, and efficient method that ensures that MRCA receives the highest possible value for the vehicles sold. All vehicle purchases will continue to be made pursuant to the agency's Purchasing Policy.

MRCA vehicles are used for the express purpose of conducting MRCA business, and any other use is expressly prohibited by the Vehicle Usage Policy. Only employees with a valid California Driver's License may operate MRCA vehicles. To the extent that MRCA vehicles are used for commuting to and from a non-sworn

employee's home, such use is required to be reported by the driver as taxable income.

Consideration: The total cost for replacement vehicle with law enforcement outfitting will not exceed \$50,000.