



MOUNTAINS RECREATION & CONSERVATION AUTHORITY

Los Angeles River Center & Gardens
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MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: February 7, 2018

SUBJECT: **Agenda Item VI(f): Consideration of resolution authorizing a contract with Oakridge Landscape, Inc. for tree management at Ramirez Canyon Park.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing a contract with Oakridge Landscape, Inc. for tree management at Ramirez Canyon Park in the amount of \$36,290.

Background: There are many large heritage trees throughout Ramirez Canyon Park requiring protection and preservation measures. Following the large storms in winter 2017, many trees throughout the park need professional treecare to prolong their health, improve public safety, and protect neighboring structures. In December 2017 and January 2018, staff solicited bids from qualified contractors to provide tree management services on many of the largest trees and those most near developed areas. Bids were obtained from three (3) qualified contractors, and those bids have been reviewed by a certified arborist on staff.

Section 3.2(c) of the MRCA's Purchasing and Contracting Procedures states that all construction and improvement contracts in excess of \$25,000 must be approved by the Governing Board. Staff reviewed the bids and references and determined Oakridge Landscape, Inc. (Oakridge) to be the lowest responsive, responsible bidder in accordance with Public Contract Code section 20815 *et seq.* The full list of bids and Oakridge's bid are attached.

Staff has been highly satisfied with the quality and value of work performed by Oakridge on several other projects, finding their treecare services to be performed professionally and economical. Staff recommend that Oakridge be retained to provide tree management at Ramirez Canyon Park. Oakridge submitted a proposal for \$36,290.

Consideration: The proposed action would authorize a contract with Oakridge Landscape, Inc. in an amount not to exceed \$36,290. The subject contract would authorize services for tree care throughout the park.

Fiscal Impact: Funding for the contract comes from a combination of operating funds for Ramirez Canyon Park, and an existing grant for capital improvements. Staff time to coordinate the work will be paid from the same funds and this is already anticipated in FY 16/17 budget.