

**MOUNTAINS RECREATION AND CONSERVATION AUTHORITY
 COMMUNITY FACILITIES DISTRICT (SANTA SUSANA MTNS)
 FORMATION PROCEEDING TIMELINE (TENTATIVE) ***

<u>DATE</u>	<u>TASK TO BE COMPLETED</u>	<u>RESPONSIBLE</u>
Nov / Dec 2017	Budget items, description of improvements and proposed boundaries determined.	SCI / MRCA / Developer
Nov / Dec 2017	Development of the Rate and Method of Apportionment ("RMA"); Description of Services and Facilities and parcels to be included in the CFD	SCI / MRCA / Developer
December 22, 2017	Landowner(s) submits Petition, Consent and Waiver to MRCA requesting commencement of formation proceedings by MRCA and waiver of applicable timelines.	SCI / MRCA / Developer
December 22, 2017	Map of Proposed Boundary is filed with the Board Secretary	SCI / MRCA
December 22, 2017	Submit January 3rd Board items: Resolution of Intention to Establish a CFD, RMA, Description of Services and Facilities,	SCI
January 3, 2018	Adoption of Resolution of Intention to Establish a CFD (Official approval of RMA, Description of Services and Facilities)	MRCA Board
January 2018	Map of Proposed Boundary for CFD is recorded with the County Recorder <i>(Must occur within 15 days of adoption of Resolution of Intention)</i>	MRCA
January 26, 2018	Submit February 7 Board items: Resolutions, Public Hearing Report	SCI
January 26, 2018	Ballot mailed to property owner <i>(Must occur at least 10 days before the date of the public hearing)</i>	SCI
January 26, 2018	Publish notice of Public Hearing <i>(Must occur at least 10 days before the date of the public hearing)</i>	SCI
February 6, 2018	Ballot received from property owner by no later than 4:00 p.m.	MRCA

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COMMUNITY FACILITIES DISTRICT (SANTA SUSANA MTNS)
FORMATION PROCEEDING TIMELINE CONTINUED (TENTATIVE) ***

<u>DATE</u>	<u>TASK TO BE COMPLETED</u>	<u>RESPONSIBLE</u>
February 7, 2018	<p>Public hearing <i>(Must be held at least 30 days, but no more than 60 days after the adoption of the Resolution of Intention)</i></p> <p>Board adopts Resolution of Formation of CFD</p> <p>Board adopts Resolution Calling for Landowner CFD Election</p> <p>Election at approximately 2:00 p.m., the Board Secretary opens the ballot and tallys the vote on the Canvass and announces the results of the election</p> <p>Board adopts Resolution Declaring Results of Special Election, Determining Validity of Prior Proceedings, and Directing Recording of Notice of Special Tax Lien</p>	MRCA Board
February 15, 2018	<p>Notice of Special Tax Lien recorded by the Secretary. <i>(Must be recorded within 15 days of the date of the hearing and election)</i></p>	MRCA

* Note that the timeline can and will be adjusted to meet the requirements of the MRCA that that may arise during any initial meetings.

** Regular meetings of the Board of Directors for the MRCA are generally held on the first Wednesday of each month beginning at 2:00 p.m.