



MOUNTAINS RECREATION & CONSERVATION AUTHORITY

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MEMORANDUM

TO: The Governing Board

FROM: 
Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: June 6, 2017

SUBJECT: **Agenda Item VI(c): Consideration of resolution authorizing a contract with the Santa Monica Mountains Conservancy for upgrades and administration of the LAMountains.com website.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing entering into a contract Santa Monica Mountains Conservancy (Conservancy) not to exceed the amount of \$100,000 for upgrades and administration of the LAMountains.com website.

Background: From time to time MRCA provides administrative services to other government agencies. The Conservancy has approached staff about initiating a contract for upgrades and administration of the LAMountains.com website.

The LAMountains.com website is over a decade old and is need of updates and regular administration to provide the public with the information about MRCA and Conservancy activities within the Conservancy zone.

There is a reciprocal management agreement whereby the MRCA manages property owned by the Conservancy. The unique relationship between the MRCA and the Conservancy leaves the MRCA as the sole source for this purpose. Staff is in the process of getting quotes for upgrading the site.

Consideration: The services contract is for up to \$100,000.

Fiscal Impact: Services will be provided with existing staff. Authorizing the contract will reduce expenses that would otherwise be paid from general funds.