



MOUNTAINS RECREATION & CONSERVATION AUTHORITY

Los Angeles River Center & Gardens
570 West Avenue Twenty-six, Suite 100
Los Angeles, California 90065
Phone (323) 221-9944

MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: April 5, 2017

SUBJECT: **Agenda Item VI(e): Consideration of resolution authorizing a contract with SCI Consulting Group for the administration of Community Facilities Districts 1 and 2 (Open Space Protection and Fire Prevention) for fiscal years 2017-18, 2018-19 2019-20, 2020-21, 2021-22**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing a contract with SCI Consulting Group for the administration of community facilities districts 1 and 2 (Open Space Protection and Fire Prevention) for fiscal years 2017-18, 2018-19 2019-20, 2020-21, 2021-22 in the amount of \$112,500.00.

Background: August 7, 2012 the Governing Board adopted resolutions of formation establishing Community Facilities District No. 1 and 2 (Open Space Protection and Fire Prevention) in the Santa Monica Mountains and ordered an election on a special tax for each of these Districts on November 6, 2012. The special taxes were approved by greater than the required 2/3 majority in that election.

On February 6, 2013, the Governing Board authorized entering into a contract with SCI Consulting Group for administration of the Community Facilities Districts for fiscal years 2013-14, 2014-15, 2015-16 and 2016-17.

The current proposal is for services related to the administration of special tax revenues from Community Facilities Districts 1 and 2 (Open Space Protection and Fire Prevention) for fiscal years 2017-18, 2018-19 2019-20, 2020-21, 2021-22. The services needed are many and complex, and because of their previous work on the establishment of the Districts, SCI Consulting Group is uniquely qualified to perform this work most efficiently and cost-effectively.