



# MOUNTAINS RECREATION & CONSERVATION AUTHORITY

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## MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: February 1, 2017

SUBJECT: **Agenda Item VI(c): Consideration of resolution amending the contract with AHBE Landscape Architects for Mission Canyon Trailhead.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing amending a professional services contract with AHBE Landscape Architects for the Mission Canyon Trailhead project in an amount not to exceed \$55,000.

Background: In 2015, MRCA contracted with AHBE Landscape Architects to develop a conceptual/schematic design and construction documents for the project at Mission Canyon. AHBE Landscape Architects is a registered Minority Business Enterprise (MBE). AHBE's scope of work included basic improvements for a restroom and visitor amenities located in the existing parking area accessed from Sepulveda Boulevard. Since that original contract, interest has arisen in expanding the project to add amenities in other locations, such as a parking lot accessed from Mulholland, and a fitness staircase within the property. The proposed contract amendment will add design of these elements to the AHBE scope of work. Design of these elements needs to be developed to be included for CEQA analysis.

Consideration: AHBE Landscape Architects submitted a proposal for additional services amounting to \$50,000. Staff recommends that the Board approve 10% more than the proposal amount to allow for contingencies and additional required services that are not known at this time.

Fiscal Impact Statement: The contract augmentation will be paid out of the existing grant, reprogrammed from a later project phase. The impact of adding elements to the project itself will be studied during the design and CEQA analysis. Annual maintenance cost for the basic project is estimated to be equivalent to Wilacre Park. The site lies within Benefit Assessment District 2 and would be eligible for those maintenance funds. It is not within a Community Facilities District.