



MOUNTAINS RECREATION & CONSERVATION AUTHORITY

Los Angeles River Center and Gardens
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MEMORANDUM

TO: The Governing Board

FROM: 
Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: January 4, 2017

SUBJECT: **Agenda Item XIV: Consideration of resolution authorizing an amendment to professional services contract #2017-00000006 with SCI Consulting Group for analysis, research, planning and proceedings to formulate two Community Facilities Districts and for annual administration of CFD 2016-1 and CFD 2016-2 for Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22**

Staff Recommendation: That the Governing Board adopt attached resolution authorizing an amendment to professional services contract #2017-00000006 with SCI Consulting Group for analysis, research, planning and proceedings to formulate two Community Facilities Districts and for annual administration of CFD 2016-1 and CFD 2016-2 for Fiscal Years 2017-18, 2018-19, 2019-20, 2020-21, and 2021-22 in an amount not to exceed \$145,000

Background: On June 29, 2016 this Board approved a resolution authorizing a professional services contract with SCI Consulting Group for analysis, research, planning, and proceedings to formulate two Community Facilities Districts (CFDs) in the Santa Monica Mountains

On November 8, 2016, CFD 2016-1 and CFD 2016-2 were approved by a supermajority of the voters. The second phase of the original contract proposal included annual administration and management of the Districts as outlined in the attached proposal, including determining the taxable and non taxable parcels in each CFD, preparing the final Tax Rolls for each CFD, and submitting them to the County Auditor/Tax Collector for inclusion on the upcoming fiscal year tax bills, and completing and filing the annual Financial Transactions Reporting with the State Controller's Office within 7 months after the close of each fiscal year.

Staff has confirmed that awarding this contract is in compliance with MRCA purchasing and contracting procedures and recommends that the Governing Board adopt the attached resolution. All expenses under this contract can be paid from the proceeds of the CFDs.