



MOUNTAINS RECREATION & CONSERVATION AUTHORITY

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MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: October 19, 2016

SUBJECT: **Agenda Item VI(b): Consideration of resolution authorizing a professional services contract with Ninyo & Moore for geotechnical services for the Franklin/Ivar Park project.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing a professional services contract with Ninyo & Moore for geotechnical services for the Franklin/Ivar Park project in an amount not to exceed \$58,051.

Background: The Franklin/Ivar Park project will convert a vacant .75-acre lot owned by the Santa Monica Mountains Conservancy into a natural park in the heart of urban Hollywood. Elements of Franklin/Ivar Park include pedestrian walkways, small amphitheater with seating, California-native plant landscaping, picnic area, play elements for children, and other park amenities. The project is funded by grants from California State Parks and the Natural Resources Agency.

During the construction phase, a geotechnical consultant is required to provide materials testing and deputy inspection services. The scope of work will include field services, laboratory analyses and preparation of all required reports and is supplemental to the work to be performed by the construction manager and project architect/engineering team.

MRCA staff advertised the geotechnical contract work and received two proposals. Staff determined that Ninyo and Moore was the best suited to perform these services at the best value to MRCA. In addition to evaluating the competence and qualifications of each firm relative to the project, the following items were reviewed per the MRCA's Purchasing and Contracting Procedures, Section 3.3, Professional Services:

- List of names and contact information for clients for which services were performed in the last five years.
- Samples of the services performed including the scope and cost.
- Disclosure of any actions taken against the professional.

- A statement of change order(s) to plans or specifications or projects for which services were provided and the reason for the change order(s).

Ninyo & Moore performed similar services for Marsh Park Phase 2, Compton Creek Natural Park, and Milton Street Park and performed satisfactorily.

Ninyo & Moore submitted a proposal in the amount of \$52,774. Staff recommends that the Board approve 10% more than the proposal amount to allow for contingencies and additional required services that are not known at this time.

Consideration: The proposed action would authorize a professional services contract to Ninyo & Moore in an amount not to exceed \$58,051. The contract will be funded through existing grants, and was included in the fiscal year 16/17 budget.