



# MOUNTAINS RECREATION & CONSERVATION AUTHORITY

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## MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: October 19, 2016

SUBJECT: **Agenda Item VI(f): Consideration of resolution authorizing a contract amendment with SWA Group for additional professional services for the Milton Green Street Project.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing a contract amendment with SWA Group for additional professional services for the Milton Green Street Project in the amount of \$17,923.

Background: The Milton Green Street Project (Project) is currently being prepared for the bidding and construction phase. The Project is located directly adjacent to the recently completed Ballona Creek Milton Park and is entirely within the City of Los Angeles' public right-of-way. The Project improvements will include connection to Marina Del Rey Middle School, new sidewalk for public safety on south side, ADA curb ramps, signs and striping, and Vegetated Stormwater Curb Extensions (VSCEs) located on both sides of Milton Street. The VSCEs will be planted with climate-appropriate trees and shrubs and will capture, treat and infiltrate wet and dry weather runoff. VSCEs will remove various pollutants including trash, oil, and grease from the water before they can enter Ballona Creek. The City of Los Angeles' Sanitation Division has agreed to maintain the project in perpetuity.

In March 2011, the Governing Board of the MRCA authorized an amendment with SWA for the further development of Construction Documents and permits for both the Milton Park and Green Street. To date, SWA has fully fulfilled their, currently contracted scope of services.

The subject proposal from SWA includes costs related to additional revisions to the irrigation plans for the green street that has been required by the City, and construction administration services including attending construction meetings, tree tagging, responding to RFIs, site observations, general project coordination with MRCA and consultants and project close-out activities.

Agenda Item VI(f)  
October 19, 2016  
Page 2

SWA submitted a proposal in the amount of \$16,294 for engineering and construction administration services . Staff recommends that the Board approve 10% more than the proposal amount to allow for contingencies and additional required services that are not known at this time.

Consideration: The proposed action would authorize a contract amendment with SWA Group in an amount not to exceed \$17,923. The contract will be funded through a Baldwin Hills Conservancy grant.