



# MOUNTAINS RECREATION & CONSERVATION AUTHORITY

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## MEMORANDUM

TO: The Governing Board

FROM:  Joseph W. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: July 6, 2016

SUBJECT: **Agenda Item VI(e): Consideration of resolution authorizing contract with Tetra Tech, Inc. for engineering services for Wilacre Park.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing engineering services with Tetra Tech, Inc. for Wilacre Park in an amount not to exceed \$29,400.

Background: Located in the eastern Santa Monica Mountains on Laurel Canyon Boulevard, the 128-acre Wilacre Park provides access to the Betty B. Dearing Trail and the Cross Mountain Park Trail system to Fryman Canyon Park, Coldwater Canyon Park, and Franklin Canyon Park. Because of this extensive access and convenient location, the trailhead at Wilacre Park is a popular hiking location and the high amount of use has strained the parking and visitor-serving amenities at the trailhead. To better serve the public, improvements are planned to the parking area including a new permanent flush restroom. Civil engineering and survey services are needed to plan, permit, and implement a pre-engineered restroom and maintenance buildings, upgrade parking lot facilities, meet current ADA codes, allow better pedestrian and bike access, and construct an informational kiosk.

Tetra Tech, Inc. submitted a proposal in the amount of \$26,677 for Survey services, Civil, Plumbing, Electrical Engineering, Construction Documents and Construction Administration. Staff recommends that the Board approve 10% more than the proposal amount to allow for contingencies and additional required services that are not known at this time.

Consideration: The proposed action would authorize a professional services contract to Tetra Tech, Inc. for engineering services in the amount not to exceed \$29,400. The contract will be funded through the existing SMMC Prop. 84 Grant.