



MOUNTAINS RECREATION & CONSERVATION AUTHORITY

Los Angeles River Center & Gardens
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MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: March 17, 2016

SUBJECT: **Agenda Item IV: Consideration of resolution authorizing a contract with All Weather Roofing for partial roof replacement at King Gillette Ranch.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing a contract with All Weather Roofing for partial roof replacement at King Gillette Ranch in an amount not to exceed \$58,080.

Background: Periodic roof replacement is a necessary facility improvement that protects structures for continued public use. At King Gillette Ranch, many of the buildings are in need of major repair or whole replacement. In February MRCA staff issued a public Request for Bids for the partial re-roofing of the Dormitory building. Three contractors submitted bids.

Section 3.2(c) of the MRCA's Purchasing and Contracting Procedures states that all construction and improvement contracts in excess of \$25,000 must be approved by the Governing Board. Staff reviewed the bids, called bidder references, reviewed past completed projects, and conducted a phone interview with All Weather Roofing, and found them to be the lowest responsive, responsible bidder in accordance with Public Contract Code section 20815 *et seq.* The full list of bids and All Weather Roofing's bid form are attached.

Consideration: The bid from All Weather Roofing is \$52,800. Staff recommends that the Board approve 10% more than the bid amount to allow for contingencies and conditions that may not be evident via a visual inspection of the building, for a not to exceed total of \$58,080.