



MOUNTAINS RECREATION & CONSERVATION AUTHORITY

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MEMORANDUM

TO: The Governing Board

FROM: 
Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: June 3, 2015

SUBJECT: **Agenda Item VI(f): Consideration of resolution augmenting the contract with TELACU Construction Management for construction management services for the Milton Street Park and Green Street project.**

Staff Recommendation: That the Governing Board adopt the attached resolution augmenting the contract with TELACU Construction Management for construction management services for the Milton Street Park and Green Street project in an amount not to exceed \$66,000.

Background: On March 3, 2014, the Governing Board authorized a contract with TELACU Construction Management (TCM) for the Pre-construction and Construction Management phase services for the Milton Street Park and Green Street project. Those services included a constructability review of plans, cost estimating, preparation of contractor qualification requirements, and bid assistance. TCM also assisted with recruiting potential bidders, performing value engineering analysis, reviewing MRCA's contract and bidding documents, producing the bid and construction schedules, and assisting MRCA staff with various regulatory and permitting requirements. Other services include all management during the construction and close-out phases as enumerated in the original proposal.

Due to ongoing delays with City of Los Angeles permitting, the Green Street component will be bid out and constructed at a later date and will therefore require a separate contract augmentation.

TCM has provided a proposal based on the staffing level they calculate is necessary to manage the project during the estimated two month construction extension and close-out process. The staffing plan reflects the following:

- Project Director (supports the on-site project team and attends weekly construction meetings)
- Full Time On-site Project/Construction Manager

Agenda Item VI(f)

June 3, 2015

Page 2

- Project Engineer
- Off-site Scheduler (as needed support in order to review and comment on the monthly update schedule)
- General Conditions (cost for office trailer, restrooms, water, office supplies, etc.)

TCM submitted a proposal for \$60,000. Staff recommends that the Board approve 10% more than the proposal amount to allow for contingencies and additional required services that are not known at this time.

Consideration: The contract will be augmented by an amount not to exceed \$66,000 for a total contract amount not to exceed \$265,400. The subject contract would authorize services for the construction and close-out phase services of the project.