



MOUNTAINS RECREATION & CONSERVATION AUTHORITY

Los Angeles River Center & Gardens
570 West Avenue Twenty-six, Suite 100
Los Angeles, California 90065
Phone (323) 221-9944

MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: December 3, 2014

SUBJECT: **Agenda Item VI(b): Consideration of resolution authorizing a contract with MARS-NP Heating and Air Conditioning for air conditioning and heating systems replacement at the Los Angeles River Center and Gardens.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing a contract with MARS-NP Heating and Air Conditioning for air conditioning and heating systems replacement at the Los Angeles River Center and Gardens in an amount not to exceed \$38,379.00.

Background: The air conditioning and heating systems for the Sierra Madre Building at the Los Angeles River Center and Gardens are in need of replacement. The existing units do not adequately cool or heat the building and are not energy-efficient. Three separate units are required for the basement, first floor offices, and second floor public meeting room. Recent renovations to the building have made the second floor suitable for public use, and staff expects that this new facility will be frequently used for meetings and conferences once HVAC is addressed. New ducting is also required.

MRCA advertised the project and received eight bids. Staff has reviewed the bids and found MARS-NP Heating & Air Conditioning, Inc. to be the lowest responsive, responsible bidder. Section 3.2(c) of the MRCA's Purchasing and Contracting Procedures states that all construction and improvement projects in excess of \$25,000 must be approved by the Governing Board.

Consideration: The bid is \$34,890.00. Staff recommends that the Board approve 10% more than the bid amount to allow for contingencies and conditions that may not be evident until the work has begun, for a total authorized amount of \$38,379.00. The funding sources for the contract are existing grants for improvements from the Santa Monica Mountains Conservancy and the Los Angeles County Regional Park and Open Space District.