



# MOUNTAINS RECREATION & CONSERVATION AUTHORITY

Los Angeles River Center & Gardens  
570 West Avenue Twenty-six, Suite 100  
Los Angeles, California 90065  
Phone (323) 221-9944

## MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: March 7, 2014

SUBJECT: **Agenda Item IV: Consideration of resolution authorizing a contract with S.J. Grigolla Construction for concrete paving at Upper Las Virgenes Canyon Open Space Preserve.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing a contract with S.J. Grigolla Construction Co., Inc. for concrete paving at Upper Las Virgenes Open Space Preserve in an amount not to exceed \$90,200.

Background: The Upper Las Virgenes Open Space Preserve's Ranch House was built in the 1930s by George Barrett, and is presently rented for weddings, filming and events. The original patio and pathways have become cracked and uneven creating numerous trip hazards around the property. Replacing the thin flagstone veneer paving with colored concrete is necessary to keep the grounds attractive and safe for the public.

In February, MRCA staff issued a public Request for Bids (RFB) for this work. The RFB was advertised in the local newspaper and ten (10) contractors attended the mandatory pre-bid job walk. Seven (7) contractors submitted bids, and S.J. Grigolla Construction Co., Inc was determined to be the lowest responsible and responsive bidder. Staff reviewed all materials, called references, reviewed past-completed projects, and conducted a phone interview to confirm that they were the lowest responsible and responsive bidder.

Consideration: The contract with S.J. Grigolla Construction Co., Inc. is \$82,000. Staff recommends that the Board approve 10% more than the bid amount to allow for contingencies and conditions that may not be evident in the plans or via a visual inspection of the site, for a not to exceed total of \$90,200. The contract will be funded with an existing Santa Monica Mountains Conservancy grant.