



# MOUNTAINS RECREATION & CONSERVATION AUTHORITY

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## MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: March 13, 2014

SUBJECT: **Agenda Item VI(g): Consideration of resolution authorizing a professional services contract with MIG, Inc. for design services for the Compton Creek Natural Park at Washington Elementary Natural Phase 2 project.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing a professional services contract with MIG, Inc. for design services in an amount not to exceed \$76,060 for Phase Two of the Compton Creek Natural Park at Washington Elementary Natural School project.

Background: The proposed project is the second phase of the three acre public park at Washington Elementary School, in the City of Compton, directly adjacent to the Compton Creek Bike Path. The first phase, development of the park itself with native riparian planting, picnic area, open play area and other visitor amenities, opened to the public in November 2013. The project is a partnership between MRCA, the Compton Unified School District and the Los Angeles Conservation Corps (Corps). Phase Two consists of the creation of an at-risk youth training facility on the site, a public restroom, and a shade structure at the picnic area. These items were not constructed as part of Phase 1 because they require plan check and permitting through the Division of State Architects, which can be a lengthy process.

The at-risk youth facility will become the headquarters for the Corps' South Los Angeles programs. It will be an approximately 2,000-square foot prefabricated building that will include a flexible classroom, a small supervisor's office, and storage for maintenance equipment. The building will also include restrooms that will be open to park visitors. An at-risk youth training facility has been planned for the Compton Creek area for many years, and this park site is ideally situated. The Corps built the previous phase of improvements and maintains the natural park today. Funding from Los Angeles County Proposition A is already in place for this phase.

After an open RFP process in 2009, MIG, Inc. was selected to be the design consultant for the schematic design and Phase 1 of the Washington Elementary project. In addition to evaluating the demonstrated competence and professional qualifications of firms relative to the project, the following items were reviewed per the MRCA's Purchasing and Contracting Procedures, Section 3.3, Professional Services:

- List of names and contact information for clients for which services were performed in the last five years
- Samples of the services performed including the scope and cost
- Disclosure of any actions taken against the professional
- A statement of change order(s) to plans or specifications or projects for which services were provided and the reason for the change order(s)

Due to their expertise with the site, and their previous satisfactory performance, staff recommends using MIG, Inc. for design services on the Compton Creek Natural Park at Washington Elementary Phase 2 project. MIG, Inc. submitted a proposal in the amount of \$69,145 for the following professional services: Conceptual Plans, Field Topographic Survey, As-Built Discovery of on Site Water Utilities, Opinions of Probable Cost, Design Development Plans, Permitting through the Division of State Architect, Construction Document Drawings and Specifications, Coordination of Utility Points of Connection, and Bid Proposal Assistance. Staff recommends that the Board approve 10% more than the proposal amount to allow for contingencies and additional required services that are not known at this time.

Consideration: The proposed action would authorize a professional services contract to MIG, Inc. for design services in an amount not to exceed \$76,060. The contract will be funded through the existing grants for the project.