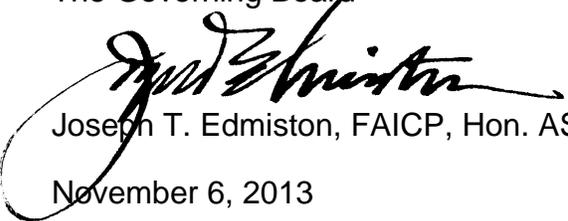


MOUNTAINS RECREATION & CONSERVATION AUTHORITY

Los Angeles River Center & Gardens
570 West Avenue Twenty-six, Suite 100
Los Angeles, California 90065
Phone (323) 221-8900

MEMORANDUM

TO: The Governing Board

FROM: 
Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: November 6, 2013

SUBJECT: **Agenda Item VI(g): Consideration of resolution awarding a contract to Bard Catering for food services related to Outdoor Education Camp at King Gillette Ranch.**

Staff Recommendation: That the Governing Board adopt the attached resolution awarding a contract to Bard Catering for food services related to Outdoor Education Camp at King Gillette Ranch.

Background: In mid-February the MRCA will begin the sixth year of serving the Las Virgenes Unified School District (LVUSD) 5th grade with a 5-day, 4-night residential outdoor education camp at King Gillette Ranch. As part of the contract from LVUSD the MRCA is obligated to serve a total of 12 meals, including 4 breakfasts, 4 lunches and 4 dinners from a menu approved by the LVUSD. The menu must include vegetarian options for participating students.

It is the staff's recommendation that food services continue to be provided by Bard Catering, which in years past demonstrated that it has the unique knowledge and experience necessary to provide these services for our camp, having provided similar services at Camp Hess Kramer in Malibu for many years. The contract will be \$96 per participant, plus tax. The fee of \$750 is waived for a specialized cleaning and operations crew to come in the week before camp to clean, repair equipment, stock inventory and generally get ready for the students. This contract will be funded out of the LVUSD contract with the MRCA.

Bard Catering ranked as most competitive from a three-bid process.