




# MOUNTAINS RECREATION & CONSERVATION AUTHORITY

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## MEMORANDUM

**TO:** The Governing Board

**FROM:**  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

**DATE:** June 5, 2013

**SUBJECT:** **Agenda Item VI(d): Consideration of resolution authorizing a professional services contract with Ninyo and Moore for geotechnical services for the Marsh Street Park project.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing a professional services contract with Ninyo and Moore for geotechnical services for the Marsh Street Park project in an amount not to exceed \$46,387.

Background: The Marsh Street Park project is currently in the bidding phase. During the construction phase, a geotechnical consultant will be required to provide materials testing and deputy inspection services. The scope of work will include field services, laboratory analyses and preparation of all required reports and is supplemental to the work to be performed by the construction manager and project architect/engineering team.

Four proposals were solicited for these services, and staff determined that Ninyo and Moore were best suited to perform these services. In addition to evaluating the competence and qualifications of each firm relative to the project, the following items were reviewed per the MRCA's Purchasing and Contracting Procedures, Section 3.3, Professional Services:

- List of names and contact information for clients for which services were performed in the last five years
- Samples of the services performed including the scope and cost
- Disclosure of any actions taken against the professional
- A statement of change order(s) to plans or specifications or projects for which services were provided and the reason for the change order(s)

Prior to submitting a proposal, Ninyo and Moore conducted a thorough review and analysis of our 2006 Geotechnical Report in addition to the updated 2012 report. Ninyo and Moore submitted a proposal for \$42,170. Staff recommends that the

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Board approve 10% more than the proposal amount to allow for contingencies and additional services that are not known at this time.

Consideration: The proposed action would authorize a professional services contract to Ninyo and Moore in an amount not to exceed \$46,387.