



MOUNTAINS RECREATION & CONSERVATION AUTHORITY

Los Angeles River Center and Gardens
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MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: June 5, 2013

SUBJECT: **Agenda Item VII: Consideration of resolution approving the Preliminary Budget for the Fiscal Year 2013-2014**

Staff Recommendation: That the Governing Board adopt the attached resolution accepting the Mountains Recreation and Conservation Authority Preliminary Budget for Fiscal Year 2013-2014.

Background: Attached for your review and approval is the Preliminary Budget for Fiscal Year 2013-2014. Section 6500 *et. seq.* of the Government Code, and MRCA Joint Exercise Powers Agreement, Section 11.3 state

“...The Authority shall prepare an annual budget, in a form approved by the Conservancy and the Districts, which shall be submitted in the time and manner as specified by the Conservancy and the Districts...”

The preliminary budget is presented to the governing boards of the Mountains Recreation and Conservation Authority, the Santa Monica Mountains Conservancy, the Conejo Recreation and Parks District, and the Rancho Simi Recreation and Parks District at either their June or July meetings. A final budget, if necessary, will be presented to the Boards during the fiscal year.

The preliminary budget is described herein and further described in four attachments: (1) Preliminary Budget by Account Class Category for Fiscal Year Ending June 30, 2014 - this is the Official Budget of the MRCA which provides spending authority to the MRCA, (2) Preliminary Fiscal Year 2013-2014 Revenue Budget, (3) Preliminary 2013-2014 Expense Budget and (4) Preliminary 2013-2014 Management Budget by Project. It should be noted that the MRCA only expends funds on those projects that are authorized according to the Workplan approved by the Governing Board. The Workplan was approved by the MRCA Governing Board

at its May 1st, 2013 meeting. The preliminary Fiscal Year 2013-2014 budget was prepared using information available in grant and contract files, current and prior actual revenue receipts and expenditures, information regarding future project funding, and the current workprogram.

Revenue

Revenue for Fiscal Year 2013-2014 is comprised of new funding for expenditures in the upcoming year. This includes for reimbursements for contracted expenses and services, grants from outside agencies, monies paid for fees, permits, leases, and administrative penalties, as well as new funds that may be received by the MRCA for various projects.

Total revenues for the preliminary Fiscal Year 2013-2014 budget are \$28,954,000. Please see the supplemental "Mountains Recreation and Conservation Authority Preliminary Fiscal Year 2013-2014 Statement of Revenues" for additional details.

Expenditures

Expenditures for Fiscal Year 2013-2014 are budgeted at \$28,954,000. An overview by account class is presented below:

| <u>Account Class</u> | <u>Amount</u> |
|-----------------------------|----------------------|
| Personnel | \$ 7,351,925 |
| Contract Services | \$ 1,595,000 |
| Operating Expenses | \$ 3,274,114 |
| MRCA Grants | \$ 100,000 |
| Land and Improvements | \$16,257,961 |
| Equipment | \$ 339,000 |
| Interest Expense | \$ 36,000 |
| Total Expenses | \$28,954,000 |

Please refer to the supplemental "Mountains Recreation and Conservation Authority Preliminary Fiscal Year 2013-2014 Expense Budget" for additional details.

Project Accounting

Expenses and revenues for all projects are tracked at the organizational set level in the general ledger (Logos.Net). Reimbursable grants are invoiced by the MRCA on a periodic basis to grantors. Please refer to the supplemental "Mountains Recreation and Conservation Authority Preliminary Fiscal Year 2013-2014 Budget by Project" for additional details.