



MOUNTAINS RECREATION & CONSERVATION AUTHORITY

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MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: June 27, 2012

SUBJECT: **Agenda Item VIII: Consideration of resolution directing Staff to implement steps required for establishing Community Facilities Districts No. 1 and No. 2.**

Staff Recommendation: That the Governing Board adopt the attached resolution directing Staff to implement steps required for establishing Community Facilities Districts No. 1 and No. 2.

Background: Once the Governing Board has adopted resolutions of intention to establish two community facilities districts, there are many steps for staff to take toward establishing the districts in the manner required. Many of these steps are required by law but do not need to be contained in a resolution adopted by the Governing Board. However to err on the cautious side, there are a few additional legal steps toward district formation that are included in the attached resolution. This resolution directs staff to take these important specific steps.