



# MOUNTAINS RECREATION & CONSERVATION AUTHORITY

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## MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: December 14, 2011

SUBJECT: **Agenda Item IX: Consideration of resolution authorizing vehicle leases.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing two vehicle leases with Fairview Ford Sales, Inc. in the amount of \$87,098.40.

Background: In November MRCA solicited bids for leases for replacement vehicles, two one-ton utility 4x4 trucks. The two leases are identical and have a five-year term with no mileage restriction and a \$1 buyout option. Bids were received from four dealers and Fairview Ford Sales, Inc. of San Bernardino was determined to be the lowest responsive bidder.

MRCA vehicles are used for the express purpose of conducting MRCA business, and any other use is expressly prohibited by the Vehicle Usage Policy. Only employees with a valid California Driver's License may operate MRCA vehicles.

Consideration: The total cost for both leases is \$87,098.40. Monthly payments per vehicle will be \$725.82.