



MOUNTAINS RECREATION & CONSERVATION AUTHORITY

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MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: October 5, 2011

SUBJECT: **Agenda Item VI(b): Consideration of resolution authorizing a contract for air conditioning and heating systems replacement at Ed Davis Park in Towsley Canyon.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing a contract for air conditioning and heating systems replacement at Ed Davis Park in Towsley Canyon to California Comfort Heating & Air Conditioning, Inc. in an amount not to exceed \$30,459.00.

Background: The air conditioning and heating systems for the lodge at Towsley Canyon are in need of replacement. The existing units do not adequately cool or heat the building and are not energy-efficient. Recent minor renovations to the lodge have made the facility more attractive and staff expects that special event use of the lodge could increase, once the A/C and heating is addressed.

MRCA staff met with several HVAC contractors and obtained three bids to remove the old units and ducts, supply three new units, install and inspect new ducts, install new thermostats, registers, and connect all systems to electrical, gas, and drain lines. MRCA staff has reviewed the bids and found California Comfort Heating & Air Conditioning, Inc. to be the lowest responsive, responsible bidder. Section 3.2(c) of the MRCA's Purchasing and Contracting Procedures states that all construction and improvement projects in excess of \$25,000 must be approved by the Governing Board.

Consideration: The bid is \$27,690. Staff recommends that the Board approve 10% more than the bid amount to allow for contingencies and conditions that may not be evident until the work has begun. The funding source for the contract is an existing Proposition 40 grant for improvements at Ed Davis Park in Towsley Canyon, and an adequate amount remains in the grant.