



MOUNTAINS RECREATION & CONSERVATION AUTHORITY

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MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: April 6, 2011

SUBJECT: **Agenda Item VIII: Consideration of resolution adopting a Quality Assurance Program to be followed for all projects using Federal-aid transportation funding.**

Staff Recommendation: That the Governing Board adopt the attached resolution adopting a Quality Assurance Program to be followed for all projects using Federal-aid transportation funding.

Background: The MRCA periodically applies for and has received in the past federal-aid transportation funding for construction projects. Past federally-funded projects include scenic acquisitions, bikeway enhancements, scenic byway planning, and improvements to recreational trails and trailheads. Projects using these funds follow requirements outlined in the Local Assistance Procedures Manual.

Caltrans has included the requirement in the Local Assistance Procedures Manual that every local agency receiving funds for a Federal-aid transportation project must have a Quality Assurance Program (QAP). A QAP consists of an acceptance program and an independent assurance program that will provide assurance that the materials and workmanship incorporated into a construction project are in conformance with the contract specifications. MRCA has developed a QAP to meet the requirements and that will be followed for all projects using Federal-aid transportation funding.