MEMORANDUM

TO: The Governing Board

FROM: Joseph T. Edmiston, FAICP, Hon ASLA, Executive Officer

DATE: March 2, 2011

SUBJECT: Agenda Item V(f): Consideration of resolution entering into a professional services contract with Green Leaf G.T.H. Inc. for weed abatement and fire-fuels reduction on Mountains Recreation and Conservation Authority managed properties funded by 5555-7629 (Fire Prevention)

Staff Recommendation: That the MRCA Governing Board adopt the attached resolution and approve a weed abatement servicing contract with Green Leaf G.T.H. Inc. Funded by 5555-7629 (Fire Prevention).


Background: The Mountains Recreation and Conservation Authority performs required fire-fuels reduction and fire clearance work on properties. This fire clearance work is necessary to protect homes, businesses, and other public and private structures from wildfire. 5555-7629 (Fire Prevention) provides the funding for this contract.

Competitive Bidding Procedures: The bidding procedures were as follows, an advertisement was taken out in the Los Angeles Times newspaper, bidders were given thirty (30) days to bid and respond to the ad. The low bidder for the proposal was:

Green Leaf G.T.H. Inc. - $28,180.00 for a ten (10) man crew for Seventeen (17) days, eight (8) hours a day.