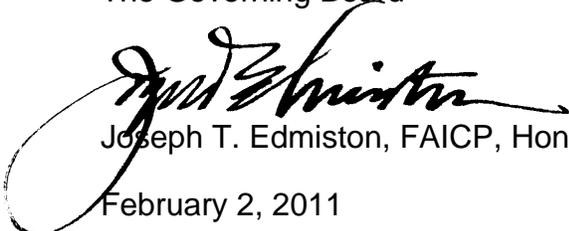


# MOUNTAINS RECREATION & CONSERVATION AUTHORITY

Los Angeles River Center & Gardens  
570 West Avenue Twenty-six, Suite 100  
Los Angeles, California 90065  
Phone (323) 221-8900

## MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: February 2, 2011

SUBJECT: **Agenda Item V(b): Consideration of resolution awarding a contract to Bard Catering for food services related to Outdoor Education Camp at King Gillette Ranch, Calabasas.**

Staff Recommendation: That the Governing Board adopt the attached resolution awarding a contract to Bard Catering for food services related to Outdoor Education Camp at King Gillette Ranch, Calabasas.

Background: In mid-February the MRCA will begin the fourth year of serving the Las Virgenes Unified School District(LVUSD) 5<sup>th</sup> grade with a 5-day residential outdoor education camp at King Gillette Ranch. As part of the contract from LVUSD the MRCA is obligated to serve a total of 12 meals, including 4 breakfasts, 4 lunches and 4 dinners from a menu approved by the LVUSD. The menu must include vegetarian and kosher options for participating students.

It is the staff's recommendation that food services continue to be provided by Bard Catering, which in years past demonstrated that it has the unique knowledge and experience necessary to provide these services for our camp, having provided similar services at camp Hess Kramer in Malibu for many years. The contract will be \$98 per participant, plus tax. Additionally we will pay \$500 for a specialized cleaning and operations crew to come in the week before camp to clean, repair equipment, stock inventory and generally get ready for the students. This contract will be funded out of the LVUSD contract with the MRCA.

Bard Catering ranked as most competitive from a three-bid process.