



MOUNTAINS RECREATION & CONSERVATION AUTHORITY

Los Angeles River Center & Gardens
570 West Avenue Twenty-six, Suite 100
Los Angeles, California 90065
Phone (323) 221-9944 Fax (323) 221-9934

MEMORANDUM

TO: The Governing Board

FROM: 
Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: July 12, 2007

SUBJECT: **Agenda Item V(s): Consideration of resolution authorizing a sole source contract with Conejo Crest Landscaping for a three-month term to provide landscaping at King Gillette Ranch, Calabasas.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing a sole source contract with Conejo Crest Landscaping in an amount not to exceed \$30,600 for a three-month term to provide landscaping at King Gillette Ranch, Calabasas.

Background: King Gillette Ranch opened to the public on June 30, 2007, mere hours after the previous tenant, Soka University, vacated the property. MRCA staff has had limited time to assess all the resources that will be necessary to properly manage and maintain the property. The campus portion of property has vast lawns and many mature trees that require significant maintenance efforts.

Conejo Crest Landscaping had been maintaining the landscape for Soka University for many years. They have a routine already in place that covers the necessary landscape work. MRCA staff wants to keep them in place for a three-month term. This will ensure that the grounds do not deteriorate as staff evaluates the best methods of management.

Please see the attached proposal for a detailed break-down of what Conejo Crest will provide.

Consideration: Contract costs are estimated to not exceed \$30,600. Funding for the contract would come from discretionary funds.