



MOUNTAINS RECREATION & CONSERVATION AUTHORITY

Los Angeles River Center & Gardens
570 West Avenue Twenty-six, Suite 100
Los Angeles, California 90065
Phone (323) 221-9944

MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: June 7, 2017

SUBJECT: **Agenda Item VI(e): Consideration of resolution amending the contract with Romtec, Inc. for pre-engineered restroom and storage structures for Wilacre Park Improvements.**

Staff Recommendation: That the Governing Board adopt the attached resolution amending the contract with Romtec, Inc. for pre-engineered restroom and storage structures for Wilacre Park Improvements in an amount not to exceed \$33,290.

Background: The Wilacre Park Improvements project is currently in the final stages of planning. Because Wilacre Park is a popular hiking location, the high amount of use strains the parking and visitor-serving amenities at the trailhead. In order to better serve visitors, two new structures are planned for the trailhead: a permanent flush restroom and a storage building for maintenance use. On July 6, 2016, the Governing Board of the MRCA authorized a contract with Romtec Inc. for the fabrication and installation of the pre-engineered restroom and utility buildings in an amount not to exceed \$275,974.

Geotechnical studies were recently completed for the project. The engineer's recommendations included excavation and compaction for the footings of the two buildings that are deeper and more extensive than Romtec's standard specifications. This work includes five (5') feet deep over-excavation, haul away of additional soil, and additional compaction testing. Staff from both the Planning and Construction Divisions reviewed the requirements and determined that the best course of action would be to have Romtec complete this work instead of force account or a new subcontractor.

Consideration: The proposed action would authorize an amendment to the original Romtec, Inc. contract in an amount not to exceed \$33,290. Romtec submitted a proposal in the amount of \$30,264. The staff recommends that the Board approves 10% more than the proposed amount to allow for contingencies and additional services that are unknown at this time.

Fiscal Impacts: The contract augmentation will be paid out of the existing grant from

Agenda Item VI(e)
June 7, 2017
Page 2

the Santa Monica Mountains Conservancy. This cost was anticipated in the recent augmentation request that was approved by the Conservancy in May 2017. A negligible impact to the project budget could result from staff time needed to coordinate the additional work. The expense will occur during fiscal year 17/18 and will be included in that budget. No change to the park's annual maintenance cost is expected and there is no impact on the general fund.