



# MOUNTAINS RECREATION & CONSERVATION AUTHORITY

Los Angeles River Center & Gardens  
570 West Avenue Twenty-six, Suite 100  
Los Angeles, California 90065  
Phone (323) 221-9944

## MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: October 1, 2014

SUBJECT: **Agenda Item VII: Consideration of resolution authorizing a professional services contract with Shannon & Wilson, Inc. for geotechnical services for the Park to Playa - Stocker Corridor Trailhead project.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing a professional services contract with Shannon & Wilson, Inc. for geotechnical services for the Park to Playa - Stocker Corridor Trailhead project.

Background: The Stocker Corridor Trailhead (project) is currently being advertised and is scheduled to be under construction in late 2014. During the construction phase, a geotechnical consultant will be required to provide materials testing and deputy inspection services. The scope of work will include field services, laboratory analyses and preparation of all required reports and is supplemental to the work to be performed by the construction manager and project architect/engineering team.

Three proposals were received and staff determined that Shannon & Wilson, Inc. was the best suited to perform these services. In addition to evaluating the competence and qualifications of each firm relative to the project, the following items were reviewed per the MRCA's Purchasing and Contracting Procedures, Section 3.3, Professional Services:

- List of names and contact information for clients for which services were performed in the last five years.
- Samples of the services performed including the scope and cost.
- Disclosure of any actions taken against the professional.
- A statement of change order(s) to plans or specifications or projects for which services were provided and the reason for the change order(s).

In addition, Shannon & Wilson, Inc. conducted the Geotechnical Design Report for the project in April 2013 and are currently preparing a response to comments from the County of Los Angeles Department of Public Works. Shannon & Wilson also conducted the Geotechnical Design Report for the Milton Street Park project, and

staff appreciated their level of effort and expertise.

Prior to submitting a proposal, Shannon & Wilson, Inc. conducted a thorough review and analysis of **1)** all project plans/specs **2)** 2013 Geotechnical Design Report that they themselves prepared, and **3)** the County's request for comments dated August 27, 2014. Shannon & Wilson, Inc. submitted a time and materials proposal for up to \$27,650. Staff recommends that the Board approve 10% more than the proposal amount to allow for contingencies and additional services that are not known at this time.

Consideration: The proposed action would authorize a professional services contract to Shannon & Wilson, Inc. in an amount not to exceed \$30,415.