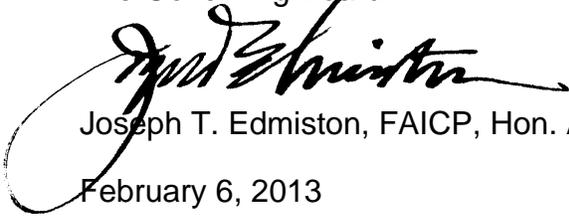


MOUNTAINS RECREATION & CONSERVATION AUTHORITY

Los Angeles River Center & Gardens
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Los Angeles, California 90065
Phone (323) 221-9944

MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: February 6, 2013

SUBJECT: **Agenda Item VI(c) Consideration of resolution approving a sole source contract with Romtec, Inc. for pre-engineered restroom and storage structures for the Marsh Street Park Project**

Staff Recommendation: That the Governing Board adopt the attached resolution approving a sole source contract with Romtec, Inc. for pre-engineered restroom and storage structures for the Marsh Street Park Project in an amount not to exceed \$223,377.

Background: Plans for the Marsh Street Park project are currently being permitted by the City of Los Angeles. The three-acre site will include a variety of improvements, including a new free standing restroom building and storage structure.

Because of the nature of the project site, staff recommends that the MRCA purchase pre-engineered structures that can be assembled onsite rather than undertaking the typical construction process. In this case, pre-fabricated structures will be more cost effective and less disruptive to the other construction projects going on at the site. Due to the nature of the product, the purchase and installation of the structures is more equivalent to the purchase of a good than soliciting construction services for MRCA contracting purposes.

Once staff determined that pre-engineered structures would be optimal for this project, they reviewed a number of options. It is the staff's recommendation that the MRCA contract with Romtec, Inc. ("Romtec") for multi-user restroom and storage structure building kits and installation services. Romtec supplies pre-engineered, permanent structures that are fully customizable and do not require heavy machinery to assemble. Romtec will work with staff to create customized plans so that the structures will suit the specific requirements of the site, minimize construction impacts, and reduce coordination issues on this complex project.

Staff believes that Romtec should be selected because they offer maximum flexibility on design options, superior aesthetics in terms of architectural styles and materials; and competitive pricing. Romtec offers the option of excluding or including installation, and staff recommends that the MRCA choose the installation option because it increases the likelihood of an efficient and error-free assembly.

Romtec is a reputable company that has been in business for 35 years. In making their selection, staff reviewed other structures from Romtec, and evaluated the products and services from five other manufacturers. Based on this review process and on Romtec's professional qualifications, staff believe that Romtec's products and services will be more satisfactory and economical for MRCA purposes than those of similar firms.

Consideration: The contract will not exceed \$223,377. Romtec, Inc. has submitted separate proposals for both buildings totaling \$203,070. Staff recommends that the Board approve 10% more than the price quoted to allow for contingencies and conditions that may not be evident at the site.