



MOUNTAINS RECREATION & CONSERVATION AUTHORITY

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MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Executive Officer

DATE: April 20, 2006

SUBJECT: **Agenda Item V: Consideration of resolution authorizing issuance of a Request for Proposals for a facilities condition assessment and inventory of King Gillette Ranch pursuant to the National Park Service - MRCA Task Agreement for planning studies.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing issuance of a Request for Proposals for a facilities condition assessment and inventory of King Gillette Ranch pursuant to the National Park Service - MRCA Task Agreement for planning studies, #J8544050051.

Background: As part of the King Gillette Ranch park agencies' planning process, the National Park Service, California Department of Parks and Recreation, the MRCA, and the Santa Monica Mountains Conservancy are seeking baseline information on the current and projected status of the built environment at King Gillette Ranch/Soka University, especially regarding the current condition, lifespan questions, projected maintenance needs, and projected major repairs/replacement schedule.

A scope of work and RFP was developed by staff of the various agencies, primarily the National Park Service. A facilities condition assessment will help to predict both short and long term costs of operating the parkland after the lease with Soka ends at the end of 2007. Additionally, it will help inform the multi-agency planning effort to determine appropriate uses for the various sites. The RFP is a call for qualified firms or individuals who can perform the needed inspection of asset inventory, prepare an asset condition assessment, and provide recommendations for an asset maintenance plan.