



# MOUNTAINS RECREATION & CONSERVATION AUTHORITY

Los Angeles River Center & Gardens  
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## MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: January 6, 2010

SUBJECT: **Agenda Item X: Consideration of resolution authorizing revision to records retention policy.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing revision to records retention policy.

Background: The Mountains Recreation and Conservation Authority previously adopted a records retention policy. Adoption of this resolution will revise the records retention policy pursuant to advice from counsel.