



MOUNTAINS RECREATION & CONSERVATION AUTHORITY

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MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Executive Officer

DATE: April 5, 2006

SUBJECT: **Agenda Item VI(c): Consideration of resolution authorizing a sole source contract with Ms. Karin Mueller for design of an interactive educational website for the National Park Service.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing a sole source contract with Ms. Karin Mueller for design of an interactive educational website for the National Park Service.

Background: At the June 1, 2005 meeting the MRCA Board authorized acceptance of funds from the Santa Monica Mountains National Recreation Area/National Park Service for the creation of an interactive curriculum-based educational website, pursuant to the multi-agency Cooperative Management Agreement and Task Agreements. Ms. Karin Mueller has a long history of working with the MRCA on website design and is currently working on several projects related to the efforts of both MRCA and the National Park Service. This intimate knowledge of the programs and operations of both agencies gives her a unique perspective and ability to carry out the educational website project.

The sole source contract with Ms. Mueller will not exceed \$21,600.